

Itinerant Pre-K Special Needs

QUALIFICATIONS

- Bachelor's Degree in Pre-K Special Needs, Master's Degree preferred
- Pre-K teaching experience preferred
- Knowledge of West Virginia Board of Education Policy 2419: *Regulations for the Education of Students with Exceptionalities*

DAYS OF EMPLOYMENT/SALARY

- 200 days/teacher's salary in accordance with degree and experience

JOB RESPONSIBILITIES

- Follow all district, state and federal regulations related to the education of Pre-K age students with disabilities
- Implement Individualized Education Programs (IEPs) for children ages 3-5 who are eligible for special education and related services
- Develop and implement lesson plans to meet IEP goals and objectives
- Employ developmentally appropriate instructional methods and materials for achieving IEP goals and objectives
- Evaluate and monitor student progress toward IEP goals and objectives
- Maintain IEP progress monitoring documentation
- Maintain schedule and log of IEP services delivered
- Initiate and maintain timely and accurate special education process documentation (e.g., referrals for evaluation, Teacher Rosters, Extended School Year process forms, annual IEP reviews)
- Use WVDE Online IEP program to develop appropriate and compliant IEPs for students assigned to caseload
- Provide a safe and nurturing instructional environment for students served
- Attend and participate in required professional development and faculty meetings
- Coordinate and collaborate with Pre-K administrators, teachers and related service providers to ensure provision of special education and related services in all Fayette County Universal Pre-K Sites as per IEPs
- Assist in transition process for children with IEPs who are entering kindergarten
- Establish and maintain collaborative relationships with parents, families and school personnel
- Maintain professional work habits
- Maintain accurate records of job-required travel for monthly submission to Special Education Department

TEACHER PERFORMANCE CRITERIA:

The expectations for teacher performance are based upon the West Virginia Professional Teaching Standards. The seven standards by which teacher performance is measured are as follows:

STANDARD 1: CURRICULUM AND PLANNING

- 1.1 The teacher demonstrates a deep and extensive knowledge of the subject matter.
- 1.2 The teacher designs standards-driven instruction using state-approved curricula.
- 1.3 The teacher uses a balanced assessment approach to guide student learning.

STANDARD 2: THE LEARNER AND THE LEARNING ENVIRONMENT

- 2.1 The teacher understands and responds to the unique characteristics of learners.
- 2.2 The teacher establishes and maintains a safe and appropriate learning environment.
- 2.3 The teacher establishes and maintains a learner-centered culture.

STANDARD 3: TEACHING

- 3.1 The teacher utilizes a variety of research-based instructional strategies.
- 3.2 The teacher motivates and engages students in learning, problem solving and collaboration.
- 3.3 The teacher adjusts instruction based on a variety of assessments and student responses.

STANDARD 4: PROFESSIONAL RESPONSIBILITIES FOR SELF-RENEWAL

- 4.1 The teacher engages in professional development for self-renewal that guides continuous examination and improvement of professional practice.
- 4.2 The teacher actively engages in collaborative learning opportunities for self-renewal with colleagues.

STANDARD 5: PROFESSIONAL RESPONSIBILITIES FOR SCHOOL AND COMMUNITY

- 5.1 The teacher participates in school-wide collaborative efforts to support the success of all students.
- 5.2 The teacher works with parents, guardians, families and community entities to support student learning and well-being.
- 5.3 The teacher promotes practices and policies that improve school environment and student learning.

STANDARD 6: STUDENT LEARNING

- 6.1 The work of the teacher results in measurable progress of student learning and state-approved curricula.

STANDARD 7: PROFESSIONAL CONDUCT

- 7.1 The teacher demonstrates professional conduct as defined in law, policy and procedure at the state, district and school level.
 - a. Policy and Procedure
 - b. Attendance
 - c. Schedule
 - d. Respect