

Criteria		Performance			Weight	Comments
1	Working with the practice data, use formulas to calculate profit / loss, annual income, and annual expenses.	All formulas have been correctly applied.  <u>10</u> 9	An error in one formula is evident in an incorrect spreadsheet total(s).  8 <u>7</u> 6	More than one formula has been incorrectly applied.  5 4 3 2 1 <u>0</u>	3	
2	The Expenses worksheet, should be sorted into categories ready to calculate category totals.	Data was independently sorted by category.  <u>10</u> 9	With assistance the data was sorted by category.  8 <u>7</u> 6	The data was not correctly sorted.  5 4 3 2 1 <u>0</u>	1	
3	Create and apply a formula to calculate expenditure in each category.	Category totals on the Expenses worksheet are all correct.  <u>10</u> 9	No more than two category totals are incorrect.  8 <u>7</u> 6	Some category totals are missing or more than two totals are incorrect.  5 4 3 2 1 <u>0</u>	2	
4	Make sure that your pie chart is an accurate picture of the data.	The chart is a meaningful visual display of the data.  <u>10</u> 9	The chart is accurate but a missing title or label obscures its meaning.  8 <u>7</u> 6	There is no chart or the chart is not a pie chart.  5 4 3 2 1 <u>0</u>	3	
5	Answer questions related to two graphs - Tammy's column chart and your own pie chart.	Well thought-out responses to questions reveal an ability to interpret a graph, and to make logical inferences based on it.  <u>10</u> 9	A majority of the questions are correctly answered. Responses indicate good comprehension and use of the data.  8 <u>7</u> 6	Responses to the questions indicate poor understanding of the data.  5 4 3 2 1 <u>0</u>	4	
6	Demonstrate good citizenship. Manage the computer and files respectfully. Do what you can to help yourself and others to learn new skills.	Good citizenship was observed. Opportunities to learn and to help others were taken.  <u>10</u> 9	Acceptable citizenship was observed. The learning task and use of digital tools were approached responsibly.  8 <u>7</u> 6	Acceptable citizenship was not observed. At one point, the student failed to respect the equipment or learning of others.  5 4 3 2 1 <u>0</u>	1	

Technology Literacy Assessment:

/ 100%