

Staff Development Schedule Custodians 2016-2017

Date	Time	Location	Topic	Hours	Presenter
Before Dec 23	Outside Work Hours	Substitute for December 23	Safe Schools Web Training **** Note Classes Below	7	Safe Schools Training
July/August	During work hours	Units completed during down time	Safe Schools Web Training **** Note Classes Below	4	Safe Schools Training
8/8	9:00A- 3:00P	Midland Trail	9:00AM-10:00AM-SDS sheets bring your notebooks 10:00AM-11:00AM Chemicals -David Copenhaver-Liberty 11:00AM-11:45AM-Sweepers-Roddy Barber-Supply Works 11:45AM-12:45PM-Lunch on your own 12:45-3:00PM - Floors and Asbestos- Supply Works	5	Staff
During the school year	2 hours	School Level	Planning Organizing procedures for a sub Planning for Snow Day Work Review of Daily Work Schedule Planning for Summer work	2	School Principal
			Total Hours Offered	18	

*** Safe School classes that need to be completed outside work hours to substitute for December 23.

Human Resources Section

Conflict Management: Staff to Staff- 20 minutes- Hazler and Carney

Customer Customer Service: Support Services-10 minutes- Staff

FERPA- Confidentiality of Records-18 minutes -Staff

HIPPA Overview-14 minutes-L. Awbrey

Sexual Harrassment: Staff to Staff-Refresher-15 minutes-Ison & Watson

Sexual Misconduct: Staff to Student- 29 minutes- Dr. Robert Shoop

Information Technology

CIPA (Child Internet Protection Act) Compliance- 20 minutes-

Staff Online Safety- Cyberbulling-21 minutes-Steve Holland

Online Safety- Predators-15 minutes-Steve Holland

Online Safety- Threats of Violence-15 minutes-Steve Holland

Online Safety- What Every Educator Needs to Know-29 minutes-Steve Holland

Security Section

School Intruders-14 minutes-R. Watson

Visual Weapons Screening - 20 minutes-Dorn and Shepherd

Social and Behavioral

Youth Suicide: Awareness and Prevention - 2 hours- Jason Flatt Act

Environmental Section (We realize this is a repeat section but necessary training)

Asbestos Awareness: Complete- 1 hour - Joseph Guth

Additional Units to complete the week on August 1-5 while floors dry or during a little rest time (during work hours)
4 hours

Environmental Section (We realize this is a repeat section but necessary training)

Back Injury and Lifting: Custodial- 14 minutes - Vaughan and Sommer

Chemical Spills Overview-22 minutes- Linda Stroud

Electrical Safety:Complete -27 minutes- B. Visscher

Ladder Safety -21 minutes- Vaughan and Sommer

Material Safety and Data Sheets (MSDS) -20 minutes-Vaughan and Sommer

Respiratory Protection-20 minutes- Jeremy Norton

Heat Illness Prevention-15 minutes-

Fall Protection -23 minutes-Vissche

Slips, Trips & Falls-20 minutes-

Employment Practices Section

Discrimination: Avoiding Discriminatory Practices -23 minutes- Catherine Mattice

Human Resource Section

Drug Free Workplace-22 minutes-J. Norton

Sensitivity Awareness-26 minutes-Catherine Mattice