

POSITION: CARPENTER II

REPORTS TO: Director of Operations

DESCRIPTION: Personnel classified as a journeyman carpenter.

QUALIFICATIONS:

1. High school diploma or GED required.
2. Personnel must be or have been classified in this category, or must pass the state prescribed exam for this position.
3. Ability to work well with others.
4. Physical strength, dexterity, and ability to do manual labor.
5. Valid West Virginia driver's license.

RESPONSIBILITIES:

1. Performs renovations and remodeling of an existing facility, such as removing walls, putting in doorways or windows, etc.
2. Performs the general repair work to maintain facilities.
3. Performs the construction of buildings (as required when such construction is not contracted).
4. Performs the finish carpentry work of new and old buildings.
5. Provides information necessary in regard to records of time, materials, and costs, etc., of work projects.
6. Performs general labor duties when assigned.
7. Maintains positive work habits.
8. Performs duties efficiently and productively.
9. Maintains and/or upgrades job-related skills.
10. Performs other related tasks as assigned by the Director of Operations.
11. Develops and maintains a safe work environment at all times.

SALARY: Pay Grade: F

EMPLOYMENT TERM: 261 Days