

POSITION: GENERAL MAINTENANCE/GROUNDSMAN

REPORTS TO: Director of Operations

DESCRIPTION: Personnel employed as helpers to skilled maintenance employees and to perform minor repairs to equipment and buildings of a county school system. Personnel employed to perform duties that relate to the appearance, repair and general care of school grounds in a county school system. Additional assignments may include the operation of a small heating plant and routine cleaning duties in buildings.

QUALIFICATIONS:

1. High school diploma or GED required.
2. Personnel must be or have been classified in this category, or must pass the state prescribed exam for this position.
3. Ability to work well with others.
4. Physical strength, dexterity, and ability to do manual labor.
5. Valid West Virginia driver's license.
6. Must be able to perform minor repairs to equipment and buildings of Fayette County School system.

RESPONSIBILITIES:

1. Performs general labor, including general maintenance, care of buildings and grounds, and any other assignment made by supervisor for the benefit of the Fayette County School system.
2. Operates county equipment and vehicles. Delivers supplies and commodities to schools in the Fayette County School system.
3. Serves as helpers to skilled maintenance employees.
4. Maintains positive work habits.
5. Performs duties efficiently and productively.
6. Maintains and/or upgrades job-related skills.
7. Performs other related tasks as assigned by the Director of Operations.
8. Develops and maintains a safe work environment at all times.

SALARY: Pay Grade: C

EMPLOYMENT TERM: 261 Days