

POSITION: TRUCK DRIVER

REPORTS TO: Director of Operations

DESCRIPTION: Personnel employed to operate light or heavy-duty gasoline and diesel-powered vehicles.

QUALIFICATIONS:

1. High school diploma or GED required.
2. Personnel must be or have been classified in this category, or must pass the state prescribed exam for this position.
3. Ability to work well with others.
4. Physical strength, dexterity, and ability to do manual labor.
5. Valid West Virginia driver's license.
6. Must have considerable knowledge of driving techniques and road safety practice.
7. Must have ability to receive and comprehend oral and written instructions and to work with school personnel.

RESPONSIBILITIES:

1. Delivers and picks up materials, equipment, mail, and food as required by school operations, using both light and heavy-duty vehicles for facilitating the Fayette County School Systems' processes and functions.
2. Systematically loads and unloads food, mail, equipment, and materials (by schedule).
3. Accounts for time and activities as scheduled.
4. Observes good safety practices and work habits in the daily operation of driving.
5. Performs general labor duties when assigned.
6. Maintains positive work habits.
7. Performs duties efficiently and productively.
8. Maintains and/or upgrades job-related skills.
9. Performs other related tasks as assigned by the Director of Operations.
10. Develops and maintains a safe work environment at all times.

SALARY: Pay Grade: D

EMPLOYMENT TERM: 261 Days