

TO: Charles Heinlein, Deputy Superintendent of Schools
 FROM: Keith A. Butcher, Fayette County Schools Superintendent
 DATE: December 23, 2013
 RE: Personnel Agenda

Your consideration and approval of the following personnel requests is appreciated for the **January 6, 2014** Fayette County Board of Education meeting.

**Professional Personnel Agenda
 January 6, 2014**

EMPLOYMENT OF PROFESSIONAL PERSONNEL (first time WVDE applicants *ONLY*)

Social Security Number	Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Fingerprint Clearance Date	Employment Effective Date	County Use

EMPLOYMENT OF PROFESSIONAL PERSONNEL (persons who hold or previously held WVDE credentials)

Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	County Use
Haynie, Timothy A.	<i>Pending Issuance of Professional Teaching Certificate</i> (Concord University)	Math 5-AD		Oak Hill High, Math 9-12	01.02.14	P053-14 AB/0
Knapp, Breanne	<i>Pending Issuance of Professional Teaching Certificate</i> (Concord University)	Preschool Special Needs PK-K		Fayette County Schools, Itin PreK Sp Needs, PK-K	01.02.14	P099-14 AB/0
Boussy, Heather	<i>Pending approval of Permit in PE PK-AD</i>	PE PK-AD		New River Elem, PE K-4	01.06.14	P105-14 AB/0
Li (Pemberton), Elizabeth	<i>Pending approval of Permit in English 5-AD</i>	English 5-AD		Valley High, English 6-12	01.06.14	P115-14 AB/0
Acord, Sharon	Professional Teaching Certificate	Elem Ed K-6	06.30.16	Gauley Bridge Elem, Grade K/1	01.21.14	P127-14 AB/0

EMPLOYMENT OF PROFESSIONAL PERSONNEL (persons not requiring WVDE credentials)

Social Security Number	Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	County Use

RE-EMPLOYMENT OF PROFESSIONAL PERSONNEL FROM PREFERRED RECALL FOR 2013-14
(Posted Position Applied For)

Social Security Number	Name	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	County Use

TRANSFER OF PROFESSIONAL PERSONNEL

Name (last, first)	Valid Credential Endorsement Area/s, Grade Range/s	Credential Expiration Date	From Current Location/Position/ Grade Range	To New Location/Position/ Grade Range	Transfer Effective Date	County Use
Rose, Anna	Out of Field Authorization, School Librarian/ Media PK-AD	06.30.15	Collins Middle, Math 5-8	Collins Middle, Librarian/Media Spec 5-8	<i>Pending replacement by certified applicant</i>	P098-14
Conrad, Barbara	Elem Ed 1-8	Permanent	Fayetteville Elem, Itin LD/MI K-6	Collins Middle, Math (Grade 6)	<i>Pending replacement by certified applicant</i>	P120-14
Moore, Stacy	Elem Ed K-6	06.30.14	Gatewood Elem, Grade 1	Fayetteville Elem, Grade K	2014-15	P126-14

LEAVE REQUEST FOR PROFESSIONAL PERSONNEL

Social Security Number	Name (last, first)	Position/Location	Type of Leave	Effective Date

RESIGNATION/RETIREMENT OF PROFESSIONAL PERSONNEL

Name (last, first)	Position/Location	Reason	Date
Blake, Stella	Itin Speech Language Pathologist, Fayette County Schools	Retired	02.28.14 (End of day)

EMPLOYMENT OF GENERAL SHORT AND/OR LONG-TERM SUBSTITUTE PROFESSIONAL PERSONNEL
(first time WVDE applicants *ONLY*)

Name (last, first)	Valid Professional Certificate (Check if appropriate)	Valid Short-Term Permit (Check if appropriate)	Valid Long-Term Permit (Check if appropriate)	Valid Credential Endorsement Area(s)/ Grade/Range(s)	Valid Credential Expiration Date	Fingerprint Clearance Date	County Use
Adkins, Abby			<i>Pending approval of LT Sub Permit</i>			12.04.13	

EMPLOYMENT OF GENERAL SHORT AND/OR LONG-TERM SUBSTITUTE PROFESSIONAL PERSONNEL
(persons who hold or previously held WVDE credentials)

Name (last, first)	Valid Professional Certificate (Check if appropriate)	Valid Short- Term Permit (Check if appropriate)	Valid Long- Term Permit (Check if appropriate)	Valid Credential Endorsement Area(s)/ Grade/Range(s)	Valid Credential Expiration Date	County Use
Brown, Vivian	✓			Math 7-12 Soc St 7-9	Permanent	
Fenton, Jenni			✓		06.30.16	
King, Ryan			✓		06.30.16	

EMPLOYMENT OF PROFESSIONAL PERSONNEL FOR MENTOR PROGRAM

Name (last, first)	Position	Employment Effective Date	Valid Teaching Credential	Valid Authorization	Valid Credential Expiration Date	County Use
Walbrown, Cynthia	Mentor for Krystal Wattie-Touunkara Itinerant LD/BD/MI 5-8 M020-14, Collins Middle	01.06.13	✓		Permanent	
Calvert, Bobbi	Mentor for Jonathan Cruse Itinerant LD/BD/MI 608 M032-14, Ansted Middle	01.06.13	✓		06.30.16	
Bartlett, Michelle	Mentor for Bryanna Burdette Itinerant Gifted 1-12 M033-14, Fayette County Schools	01.06.13	✓		Permanent	
Dempsey, Paula	Mentor for Dana Fink Social Studies 9-12 M034-14, Oak Hill High	01.06.13	✓		06.30.17	
Thompson, Kelly	Mentor for Melissa Jacobs Grade 3/4 M035-14, Rosedale Elementary	01.06.13	✓		Permanent	

EMPLOYMENT OF EXTRA-CURRICULAR/EXTRA-DUTY PERSONNEL

Name (last, first)	Position/Location	Employment Effective Date	Valid Teaching/ Admin. Credential (Check if appropriate)	Valid Authorization (Check if appropriate)	Valid Credential Expiration Date	Funding Source
Blankenship, Jason	Head Football Coach Oak Hill High X001-15	2014-2015	✓		06.30.15	
Walker, Emily	SSAC Basketball Cheer Coach Midland Trail High X105-14	01.06.13		✓	06.30.14	

RESIGNATION OF EXTRA-CURRICULAR/EXTRA-DUTY PERSONNEL

Name (last, first)	Position/Location	Effective Date
Warden, Tara	After School Detention, Valley High	12.19.13
Thompson, John E.	Auxiliary SSAC Assistant Girls Basketball Coach, Valley High	12.02.13
McCommack II, Larry	Head Boys/Girls Track Coach, Valley High	12.06.13

SERVICE PERSONNEL AGENDA

January 6, 2014

Re-Employment of Service Personnel from 2013-2014 Preferred Recall List (posted position applied for)

Name (last, first)	Position/Location	Work Hours (approx.)	Effective Date	Certification

Employment of Service Personnel

Name (last, first)	Position/Location	Work Hours (approx.)	Effective Date	Certification
Snyder, Mary	Cook I Valley High Pay Grade A, 200 Days	5:30a – 1:30p	01.02.14	
Pritt, Tammy	Custodian I Collins Middle Pay Grade A, 235 Days S086-14	11:00p – 7:00a	01.06.14	

Transfer of Service Personnel

Name (last, first)	From	To	Work Hours (approx.)	Effective Date	Certification
Blevins, Katherine	Itinerant Special Education Supervisory Aide IV/Bus Aide Fayetteville Elem Pay Grade E, 200 Days 7:00a – 3:00p (approx.)	Supervisory Kindergarten Aide IV Fayetteville Elem Pay Grade E, 200 Days S087-14	7:50a – 3:50p	<i>Pending replacement</i>	
Hatcher, Patricia	Itinerant Special Education Supervisory Aide IV/Bus Aide/Autism Mentor Valley Elem Pay Grade E, 200 Days 8:00a – 4:00p (approx.)	Supervisory Kindergarten Aide IV Mount Hope Elem Pay Grade E, 200 Days S088-14	8:00a – 4:00p	<i>Pending replacement</i>	
Dickerson, David W.	Bus Operator – Bus # 38 Valley High Pay Grade D, 200 Days 5:30a – 8:30a/1:30p – 4:30p (approx.)	Bus Operator – Bus # 42 Valley High Pay Grade D, 200 Days S089-14	5:30a – 4:30p	01.13.14	

Termination of Service Personnel

Social Security Number	Name (last, first)	Position/Location	Date

Retirement/Resignation of Service Personnel

Name (last, first)	Position/Location	Reason	Date
Richmond, Jonathan L.	Bus Operator, Valley High	Resignation	12.19.13

Recommended Employment of Substitute Service Personnel Effective 2013-2014

Name (last, first)	Classification(s)
Gibson, Darlene	Aide
Halsey, Kimberly	Cook
Atkins, Sharon	Secretary

Recommended Removal of Substitute Service Personnel

Name (last, first)	Classification(s)	Effective Date
Miller, Kathi	Clerk	12.17.13
Robinson, Toni	Aide	12.17.13

Leave Request for Service Personnel

Name (last, first)	Position/Location	Type of Leave	Effective Date
Bell, Barbara	Custodian III Central Office, Pay Grade C, 261 Days	Life Threatening Illness of Family/ Medical Leave--without pay	12.16.13 – 01.31.14

Employment of Extra-Duty Service Personnel

Name (last, first)	Position/Location	Employment Effective Date	Valid Authorization (Check if appropriate)	Valid Credential Expiration Date	Funding Source
Scarborough, Michael	Bus Operator Valley High – Vocational Health Science Education transport vocational Health Sciences Education students from Montgomery Hospital for clinical on specific dates Pay Grade D, 1:00p – 2:30p SX030-14	2013–2014 Oct 21, 24, 25, 30, 31 Nov 5, 6, 13, 14 Dec 3, 4, 10, 11, 16, 17 Jan 6, 7, 15, 16, 22, 23, 27, 28 Feb 4, 5, 11, 12, 25, 26 Mar 4, 5, 11, 12, 18, 19	✓		
Atkins, Sharon	Secretary III/Accountant II Central Office – Food Services 8:00a – 4:00p / Mon – Fri only Three (3) days per month for a total of no more than 18 days SX031-14	January 2014 – June 2014			

***Corrections to Minutes/Agenda/Personnel Action**

Board Agenda	Personnel Action:				
	RESIGNATION/RETIREMENT OF SERVICE PERSONNEL				
	EMPLOYEE	POSITION/LOCATION	REASON	DATE	EFFECTIVE DATE

Should have been

Initial Request for Approval to add a New Professional and/or Service Position within the County School System

Position Code	Title of Position	Assignment Location	Grade Level Served	Number of Days Employed	Anticipated Start Date	Estimated Annual Salary	Funding Source Code- 1 State aid 2 State Grant 3 Federal Grant 4 County Funds 6 RESA 7 Donations 8 Other Sources	Specific Funding Source if indicate Source Codes 2, 3, 7, or 8	Account Code- including, *Fund *Project *Program/ Function Codes

Employment of Professional and/or Service Personnel into Newly Funded Positions

SS Number	Name (last, first)	Valid Credential	Endorsement/ Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	Annual Salary