

TO: Charles Heinlein, Deputy Superintendent of Schools
 FROM: Keith A. Butcher, Fayette County Schools Superintendent
 DATE: ~~February 12, 2014~~ February 18, 2014 REVISED
 RE: Personnel Agenda

Your consideration and approval of the following personnel requests is appreciated.

**Professional Personnel Agenda
 FEBRUARY 17, 2014**

EMPLOYMENT OF PROFESSIONAL PERSONNEL (first time WVDE applicants *ONLY*)

Social Security Number	Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Fingerprint Clearance Date	Employment Effective Date	County Use

EMPLOYMENT OF PROFESSIONAL PERSONNEL (persons who hold or previously held WVDE credentials)

Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	County Use
Quesenberry, Christopher	First-Class/Full-Time Permit	Math 5-AD	06.30.15	Oak Hill High, Math 9-12	02.03.14 <i>Remainder of 2013-14 only</i>	<u>P029-14</u> AB/0
Ellis, Nikki	Teacher in Residence Permit	Elem Ed K-6/ Multi-Cat K-6	06.30.14	New River Elem, Itin LD/BD/MI K-4	02.17.14	<u>P064-14</u> TIR

EMPLOYMENT OF PROFESSIONAL PERSONNEL (persons not requiring WVDE credentials)

Social Security Number	Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	County Use

RE-EMPLOYMENT OF PROFESSIONAL PERSONNEL FROM PREFERRED RECALL FOR 2013-14
 (Posted Position Applied For)

Social Security Number	Name	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	County Use

TRANSFER OF PROFESSIONAL PERSONNEL

Social Security Number	Name (last, first)	Valid Credential Endorsement Area/s, Grade Range/s	Credential Expiration Date	From Current Location/Position/ Grade Range	To New Location/Position/ Grade Range	Transfer Effective Date	County Use

LEAVE REQUEST FOR PROFESSIONAL PERSONNEL

Name (last, first)	Position/Location	Type of Leave	Effective Date
Bogden, Laura	Grade 3, New River Elem	Family Medical Leave without pay to care for mother	02.11.14-02.21.14
Jones, Megan	English 7-12, Fayetteville High	Intermittent Family Medical Leave with pay to care for father	02.05.14-06.12.14
Knight, Megan	Title I K-4, Rosedale Elem	Family Medical Leave for birth of child for approximately 6 weeks, then intermittent leave with pay until sick leave exhausted, then absent without pay	03.27.14-06.12.14
Smith, Chastity	Grade 4, Gauley Bridge Elem	Family Medical Leave with pay for birth of child	03.28.14-06.12.14
Smith, Warrick	PE 6-12, Valley High	Family Medical Leave with pay for birth of child	03.28.14-04.07.14

RESIGNATION/RETIREMENT OF PROFESSIONAL PERSONNEL

Name (last, first)	Position/Location	Reason	Date
Scott, Vicki	School Nurse, Fayette County Schools	Retirement (Disability)	02.27.14 (end of day)

EMPLOYMENT OF GENERAL SHORT AND/OR LONG-TERM SUBSTITUTE PROFESSIONAL PERSONNEL
(first time WVDE applicants *ONLY*)

Social Security Number	Name (last, first)	Valid Professional Certificate (Check if appropriate)	Valid Short-Term Permit (Check if appropriate)	Valid Long-Term Permit (Check if appropriate)	Valid Credential Endorsement Area(s)/ Grade/Range(s)	Valid Credential Expiration Date	Fingerprint Clearance Date	County Use

EMPLOYMENT OF GENERAL SHORT AND/OR LONG-TERM SUBSTITUTE PROFESSIONAL PERSONNEL
(persons who hold or previously held WVDE credentials)

Name (last, first)	Valid Professional Certificate (Check if appropriate)	Valid Short-Term Permit (Check if appropriate)	Valid Long-Term Permit (Check if appropriate)	Valid Student Teacher Permit (Check if appropriate)	Valid Credential Endorsement Area(s)/ Grade/Range(s)	Valid Credential Expiration Date
Jones, Bradley D.	✓				English 5-12	Permanent

EMPLOYMENT OF PROFESSIONAL PERSONNEL FOR MENTOR PROGRAM

	Name (last, first)	Position	Employment Effective Date	Valid Teaching Credential	Valid Authorization	Valid Credential Expiration Date	County Use
	Martin, Andrea	Mentor for Breanne Knapp Itin Pre-K Special Needs PK-K Fayette County Schools, M036-14	02.17.14	✓		Permanent	
	Brown, Julia A.	Mentor for Heather Boussy Physical Ed K-4 New River Elem, M038-14	02.17.14	✓		Permanent	

EMPLOYMENT OF EXTRA-CURRICULAR/EXTRA-DUTY PERSONNEL

	Name (last, first)	Position/Location	Employment Effective Date	Valid Teaching/ Admin. Credential (Check if appropriate)	Valid Authorization (Check if appropriate)	Valid Credential Expiration Date	Funding Source
	Coleman, Rhonda	After School Detention Fayetteville High PX041-14	2013-2014	✓		Permanent	
	Keiffer, Bryan	School Technology Contact Fayetteville High PX042-14	2013-2014	✓		Permanent	
	Smith, Shannon	SSAC Head Softball Coach Oak Hill High X108-14	2013-2014		✓	06.30.14	
	Cavalier, Lesley	Auxiliary SSAC Assistant Girls Basketball Coach Oak Hill High TAC028-14	02.17.14		✓	06.30.14	
	Warden, Roby	Auxiliary Assistant Baseball Coach Valley High TAC038-14	2013-2014	✓		Permanent	
	Divita, Talia M.	Auxiliary SSAC Assistant Middle Girls Basketball Coach Valley High TAC045-14	02.17.14		✓	06.30.14	
	Bone, John	Auxiliary SSAC Assistant Middle Softball Coach Fayetteville High TAC046-14	2013-2014		✓	06.30.14	

RESIGNATION OF EXTRA-CURRICULAR/EXTRA-DUTY PERSONNEL

	Name (last, first)	Position/Location	Effective Date
	Smith, Shannon	SSAC Assistant Softball Coach, Oak Hill High	02.17.14
	Beard, Diane	Head Softball Coach, Valley High	02.10.14

RETIREMENT OF PERSONNEL END OF 2013-14 SCHOOL YEAR

(\$500 County Bonus Eligible)

	Name (last, first)	Position/Location	Reason	Date
	MacCorkle, Mary Lu	Assoc Supt, Fayette County Schools	Retirement	06.30.14
	Yonkelowitz, Wayne	Science 7-12, Fayetteville High	Retirement	06.30.14
	Absher, Rosa L.	Cook I, Rosedale Elem	Retirement	06.30.14
	Carte, Dreama G.	Bus Operator, Oak Hill High	Retirement	06.30.14
	Clendenin, Wallace C.	Custodian III, Divide Elem	Retirement	06.30.14
	Hamilton, Barbara K.	Cook II, New River Elem	Retirement	06.30.14
	Keith, Jane E.	Clerk II, New River Elem	Retirement	06.30.14

SERVICE PERSONNEL AGENDA
FEBRUARY 17, 2014

Re-Employment of Service Personnel from 2013-2014 Preferred Recall List (posted position applied for)

Social Security Number	Name (last, first)	Position/Location	Work Hours (approx.)	Effective Date	Certification

Employment of Service Personnel

	Name (last, first)	Position/Location	Work Hours (approx.)	Effective Date	Certification
	Reynolds, Kathryn	Itinerant Special Education Supervisory Aide II/Bus Aide Valley Elem Pay Grade C, 200 Days S092-14	8:00a – 4:00p	02.14.14	

Transfer of Service Personnel

	Name (last, first)	From	To	Work Hours (approx.)	Effective Date	Certification
	Gwinn, Sandra	Itinerant Special Education Supervisory Aide II/Bus Aide/Autism Mentor New River Elem Pay Grade F, 200 Days 7:50a – 3:50p (approx.)	Supervisory Kindergarten Aide II Meadow Bridge Elem <i>(during duration of absence of regular aide who will be out 20 or more days)</i> Pay Grade C S095-14	7:00a – 3:00p	2014-2015 if needed	
	Storey, Paul	Bus Operator – Bus #112 Oak Hill High Pay Grade D, 200 Days 5:30a-8:30a/1:30p-4:30p (approx.)	Bus Operator – Bus #49 Special Education Pay Grade D, 200 Days S096-14	5:30a – 8:30a / 1:30p – 4:30p	02.17.14	

Termination of Service Personnel

Social Security Number	Name (last, first)	Position/Location	Date

Retirement/Resignation of Service Personnel

Social Security Number	Name (last, first)	Position/Location	Reason	Date

Recommended Employment of Substitute Service Personnel Effective 2013-2014

	Name (last, first)	Classification(s)
	Trescott, Brandon	Bus Operator

Recommended Removal of Substitute Service Personnel

Social Security Number	Name (last, first)	Classification(s)	Effective Date

Leave Request for Service Personnel

	Name (last, first)	Position/Location	Type of Leave	Effective Date

Request for Higher Pay Grade for Specialized Health Care and Medication Administration for 2013-2014 ONLY (State Code 18-5-22: Provides specialized health care to students)

	Name (last, first)	Position	Location	Effective Date
	Critchley, Jerry L.	Aide	Fayetteville Elementary	02.03.14

Employment of Extra-Duty Service Personnel

Social Security Number	Name (last, first)	Position/Location	Employment Effective Date	Valid Authorization (Check if appropriate)	Valid Credential Expiration Date	Funding Source

***Corrections to Minutes/Agenda/Personnel Action**

Board Agenda	Personnel Action:					
	RESIGNATION/RETIREMENT OF SERVICE PERSONNEL					
	EMPLOYEE	POSITION/LOCATION	REASON	DATE	<i>Should have been</i>	EFFECTIVE DATE

Initial Request for Approval to add a New Professional and/or Service Position within the County School System

Position Code	Title of Position	Assignment Location	Grade Level Served	Number of Days Employed	Anticipated Start Date	Estimated Annual Salary	Funding Source Code- 1 State aid 2 State Grant 3 Federal Grant 4 County Funds 6 RESA 7 Donations 8 Other Sources	Specific Funding Source if indicate Source Codes 2, 3, 7, or 8	Account Code-including, *Fund *Project *Program/ Function Codes

Employment of Professional and/or Service Personnel into Newly Funded Positions

SS Number	Name (last, first)	Valid Credential	Endorsement/ Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	Annual Salary