

TO: Charles Heinlein, Deputy Superintendent of Schools
 FROM: Keith A. Butcher, Fayette County Schools Superintendent
 DATE: ~~February 13, 2013~~ February 14, 2013 REVISED
 RE: Personnel Agenda

Your consideration and approval of the following personnel requests is appreciated for the **February 18, 2013** Fayette County Board of Education meeting.

**Professional Personnel Agenda
 February 18, 2013**

EMPLOYMENT OF PROFESSIONAL PERSONNEL (first time WVDE applicants *ONLY*)

	Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment <i>Effective</i> Date	Fingerprint Clearance Date	County Use
	Shrewsberry, Jr., Moses	N/A	N/A	N/A	Fayette County Schools, Computer Network Specialist	02.18.13	<i>*Applicant background check completed at the county level</i>	P176- 13

EMPLOYMENT OF PROFESSIONAL PERSONNEL (persons who hold or previously held WVDE credentials)

	Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment <i>Effective</i> Date	County Use
	Taylor, Joshua	Professional Teaching Certificate	Health 5-AD; PE PK-AD	06.30.13	Collins Middle, PE/Health 5-8	03.04.13	P175- 13

TRANSFER OF PROFESSIONAL PERSONNEL

	Name (last, first)	Valid Credential Endorsement Area/s, Grade Range/s	Credential Expiration Date	From Current Location/Position/ Grade Range	To New Location/Position/ Grade Range	Transfer <i>Effective</i> Date	County Use
	Gerwig, Brandon	Elem Ed K-6	06.30.15	New River Elem, Grade 4	Ansted Elem, Grade 5	2013-14	P171- 13

LEAVE REQUEST FOR PROFESSIONAL PERSONNEL

Social Security Number	Name (last, first)	Position/Location	Type of Leave	Effective Date

RESIGNATION/RETIREMENT OF PROFESSIONAL PERSONNEL

	Name (last, first)	Position/Location	Reason	Date
	Martine, Albert	Principal 7-12 Meadow Bridge High	Retirement	06.30.13
	Nelson, Alicia	Gen Science/Biology 9-12 Midland Trail High	Resignation	08.09.13

EMPLOYMENT OF GENERAL SHORT AND/OR LONG-TERM SUBSTITUTE PROFESSIONAL PERSONNEL

	Name (last, first)	Valid Professional Certificate (Check if appropriate)	Valid Short-Term Permit (Check if appropriate)	Valid Long-Term Permit (Check if appropriate)	Valid Credential Endorsement Area(s)/ Grade/Range(s)	Valid Credential Expiration Date	County Use
	Davis, Cassandra	✓			Bus Ed 7-12; Soc St 5-AD (Permit)	06.30.16; 06.30.13	n/a
	Shorts, Stefani			✓	Art PK-AD	06.30.15	n/a

EMPLOYMENT OF PROFESSIONAL PERSONNEL FOR MENTOR PROGRAM

Social Security Number	Name (last, first)	Position	Employment Effective Date	Valid Teaching Credential	Valid Authorization	Valid Credential Expiration Date	County Use

EMPLOYMENT OF EXTRA-CURRICULAR/EXTRA-DUTY PERSONNEL

	Name (last, first)	Position/Location	Employment Effective Date	Valid Teaching/Admin. Credential (Check if appropriate)	Valid Authorization (Check if appropriate)	Valid Credential Expiration Date	Funding Source
	Kachman, Cathy	Head Middle Boys/Girls Track Coach Fayetteville High X107-13	2012-2013	✓		06.30.15	

RESIGNATION OF EXTRA-CURRICULAR/EXTRA-DUTY PERSONNEL

Name (last, first)	Position/Location	Effective Date
Walker, Susan	Assistant Softball Coach/Midland Trail High	02.08.13

SERVICE PERSONNEL AGENDA

February 18, 2013

Employment of Service Personnel

Social Security Number	Name (last, first)	Position/Location	Work Hours (approx.)	Effective Date	Certification

Transfer of Service Personnel

	Name (last, first)	From	To	Work Hours (approx.)	Effective Date	Certification
	Blankenship, Peggy	Itinerant Special Education Supervisory Aide III/Bus Aide/Autism Mentor New River Elementary Pay Grade D, 200 Days 7:50a – 3:50p (approx.)	Supervisory Kindergarten Aide II Fayetteville Elementary Pay Grade C, 200 Days S078-13	7:30a – 3:30p	02.18.13	
	Fleshman, Dendra	Custodian III New River Elementary Pay Grade C, 240 Days 2:00p – 10:00p (approx.)	Custodian I Ansted Elementary Pay Grade A, 235 Day S081-13	2:00p – 10:00p	02.19.13	
	Borsman, Kenneth	Bus Operator – Bus # 30 Midland Trail High Pay Grade D, 200 Days 5:30a – 8:30a/1:30p – 4:30p (approx.)	Bus Operator – Bus # 34 Fayetteville High Pay Grade D, 200 Days S083-13	5:30a – 8:30a 1:30p – 4:30p	02.25.13	
	Neal III, Roy E.	Bus Operator – Bus # 310 Fayetteville High Pay Grade D, 200 Days 5:30a – 8:30a/1:30p – 4:30p (approx.)	Bus Operator – Bus # 107 Fayetteville High Pay Grade D, 200 Days S084-13	5:30a – 8:30a 1:30p – 4:30p	02.25.13	
	Dickerson, Patricia	Cook I Valley High Pay Grade A, 200 Days 5:30a – 1:30p (approx.)	Cook I New River Elementary Pay Grade A, 200 Days S085-13	6:00a – 2:00p	02.19.13	

Retirement of Service Personnel

	Name (last, first)	Position/Location	Date
	Gray, Debra Lou	Secretary III/Accountant III/Computer Operator Central Office – Accounting	06.30.13
	Bowen, Randel K.	Bus Operator – Bus # 1194 Valley High	06.30.13
	Crist, Nedra Jo	Secretary III/Accountant II Midland Trail High	06.30.13
	Knight, Charles E.	Custodian Mount Hope Elementary	06.30.13
	Gilkeson, Gayla J.	Secretary III/Accountant II Ansted Elementary	06.30.13
	Brubaker, Michael G.	General Maintenance Central Office – Maintenance	06.30.13

Recommended Employment of Substitute Service Personnel Effective

	Name (last, first)	Classification(s)
	Pannell-Sapio, Jennifer	Bus Operator
	Croft, Bonnie	Cook

Leave Request for Service Personnel

	Name (last, first)	Position/Location	Type of Leave	Effective Date
	Adkins, Christina	Itinerant Special Education Supervisory Aide IV/Bus Aide New River Elementary Pay Grade E, 200 Days, 5:30a – 4:00p (approx.)	Educational Leave	02.26.13 – 06.11.13

*Corrections to Minutes/Agenda/Personnel Action

Board Agenda					
	EMPLOYEE	Location		Location	
			<i>Should have been</i>		

Initial Request for Approval to add a New Professional and/or Service Position within the County School System

Position Code	Title of Position	Assignment Location	Grade Level Served	Number of Days Employed	Anticipated Start Date	Estimated Annual Salary	Funding Source Code- 1 State aid 2 State Grant 3 Federal Grant 4 County Funds 6 RESA 7 Donations 8 Other Sources	Specific Funding Source if indicate Source Codes 2, 3, 7, or 8	Account Code- including, *Fund *Project *Program/ Function Codes

Employment of Professional and/or Service Personnel into Newly Funded Positions

SS Number	Name (last, first)	Valid Credential	Endorsement/ Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	Annual Salary