

TO: Charles Heinlein, Deputy State Superintendent of Schools
 FROM: Serena L. Starcher, Fayette County Schools Interim Superintendent
 DATE: ~~February 25, 2015~~ February 26, 2015 REVISED
 RE: Personnel Agenda

Your consideration and approval of the following personnel requests is appreciated for the Fayette County Board of Education meeting of March 2, 2015.

**Professional Personnel Agenda
 March 2, 2015**

EMPLOYMENT OF PROFESSIONAL PERSONNEL (first time WVDE applicants *ONLY*)
 (Please indicate with ** those individuals with pending certification)

Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Fingerprint Clearance Date	Employment Effective Date	County Use	Funding Source
Mitchem, Pamela	**	**	**	Collins Middle, Math 5-8	02.11.15	03.02.15	P078-15 AB/18	State Aid

**Individual hired pending issuance of required certification

EMPLOYMENT OF PROFESSIONAL PERSONNEL (persons who hold or previously held WVDE credentials)
 (Please indicate with ** those individuals with pending certification)

Social Security Number	Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	County Use	Funding Source

**Individual hired pending issuance or renewal of required certification

EMPLOYMENT OF PROFESSIONAL PERSONNEL (persons not requiring WVDE credential)

Social Security Number	Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	County Use	Funding Source

RE-EMPLOYMENT OF PROFESSIONAL PERSONNEL FROM PREFERRED RECALL FOR 2014-15
 (Posted Position Applied For)

Social Security Number	Name	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	County Use	Previously Approved Agenda Date & Title

RE-EMPLOYMENT OF PROFESSIONAL PERSONNEL FROM PREFERRED RECALL FOR 2014-15
(Persons not requiring WVDE credential) (Posted Position Applied For)

Social Security Number	Name	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	County Use	Previously Approved Agenda Date & Title

TRANSFER OF PROFESSIONAL PERSONNEL
(Please indicate with ** those individuals with pending certification)

Name (last, first)	Valid Credential Endorsement Area/s, Grade Range/s	Credential Expiration Date	From Current Location/Position/ Grade Range	To New Location/Position/ Grade Range	Transfer Effective Date	County Use	Funding Source
Campbell, Grant	Professional Acct PK-AD	06.30.16	Central Office-Finance Dept, Professional Acct (261 days)	Central Office-Finance Dept, Professional Acct Coord (261 days)	03.02.15	P140-15	County General Fund
Russell, Allison	Elem Ed K-6	06.30.18	Gateway Elem, Grade 2	Divide Elem, Grade 5	2015-16	P141-15	State Aid

**Individual transferred pending issuance or renewal of required certification

RESCISSION OF PROFESSIONAL REDUCTION IN FORCE FOR 2014-15

Social Security Number	Name	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	County Use

RESCISSION OF PROFESSIONAL TRANSFER FOR 2014-15

Social Security Number	Name	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	Previously Approved Agenda Date & Title

LEAVE REQUEST FOR PROFESSIONAL PERSONNEL

Name (last, first)	Position/Location	Type of Leave	Effective Date
Acord, Sharon	Grade 2, New River Elem	Intermittent Family Medical Leave with pay until sick leave exhausted, then absent without pay	03.02.15 through the end of current 2014-15 school year
Brown, Wesley	Math 9-12, Oak Hill High	Medical Leave with pay until sick leave exhausted, then absent without pay	03.02.15 – 04.16.15 (approx.)
Li, Elizabeth	English 7-12, Fayetteville High	Family Medical Leave for Maternity with pay until sick leave exhausted, then absent without pay if necessary	Approximately 05.18.15 through the end of current 2014-15 school year

RESIGNATION/RETIREMENT OF PROFESSIONAL PERSONNEL

Social Security Number	Name (last, first)	Position/Location	Reason	Effective Date

SUSPENSION OF PROFESSIONAL/SERVICE PERSONNEL

Name	Position	Location	Reason
Wells, Shea	Art, 7-12	Fayetteville High	To ratify the suspension imposed by Superintendent Starcher on February 10, 2015.
Kidd, Pamela	Cook I	Oak Hill High	To ratify the suspension imposed by Superintendent Starcher on February 13, 2015

Termination of Professional Personnel

Social Security Number	Name (last, first)	Position/Location	Reason	Effective Date

EMPLOYMENT OF GENERAL SHORT AND/OR LONG-TERM SUBSTITUTE PROFESSIONAL PERSONNEL
(first time WVDE applicants *ONLY*)

Social Security Number	Name (last, first)	Valid Professional Certificate (Check if appropriate)	Valid Short-Term Permit (Check if appropriate)	Valid Long-Term Permit (Check if appropriate)	Valid Credential Endorsement Area(s)/Grade/Range(s)	Valid Credential Expiration Date	Fingerprint Clearance Date	Funding Source

EMPLOYMENT OF GENERAL SHORT AND/OR LONG-TERM SUBSTITUTE PROFESSIONAL PERSONNEL
(persons who hold or previously held WVDE credentials)

Social Security Number	Name (last, first)	Valid Professional Certificate (Check if appropriate)	Valid Short-Term Permit (Check if appropriate)	Valid Long-Term Permit (Check if appropriate)	Valid Student Teacher Permit (Check if appropriate)	Valid Credential Endorsement Area(s)/Grade/Range(s)	Valid Credential Expiration Date	Funding Source

EMPLOYMENT OF PROFESSIONAL PERSONNEL FOR MENTOR PROGRAM

Name (last, first)	Position	Employment Effective Date	Valid Teaching Credential	Valid Authorization	Valid Credential Expiration Date	Funding Source
Haynes, Stephanie	Mentor for Candace Young Math 6-8 M038-15, Ansted Middle	2014-2015 to 2015-2016	✓		Permanent	WVSIPP

EMPLOYMENT OF EXTRA-CURRICULAR/EXTRA-DUTY PERSONNEL

Name (last, first)	Position/Location	Employment Effective Date	Valid Teaching/ Admin. Credential (Check if appropriate)	Valid Authorization (Check if appropriate)	Valid Credential Expiration Date	Funding Source
Louisos, Melinda	School Technology Contact, New River Elem	2014-15	✓		06.30.16	County General Fund
George, Frank	SSAC Assistant Baseball Coach Midland Trail High X063-15	2014-2015			<i>pending</i>	County General Fund
Fink, Barry	SSAC Head Middle Softball Coach Fayetteville High X068-15	2014-2015			<i>pending issuance of required certification</i>	County General Fund
Smith, Walter	SSAC Assistant Softball Coach Oak Hill High X073-15	2014-2015		✓	06.30.15	County General Fund

RESIGNATION OF EXTRA-CURRICULAR/EXTRA-DUTY PERSONNEL

Name (last, first)	Position/Location	Effective Date
Harler, Janice	Grade 2 Teacher Leader, New River Elem	06.30.15
Paavilainen, Mary Ann	Head Boys/Girls Tennis Coach, Oak Hill High	02.23.15
Wilson, Scott	Head Girls Soccer Coach, Midland Trail High	02.25.15

SERVICE PERSONNEL AGENDA

March 2, 2015

Rescission of Service Transfer/Contract Termination for 2014-15

Social Security Number	Name (last, first)	Position/Location	Previously Approved Agenda Date & Title

Re-Employment of Service Personnel from 2014-2015 Preferred Recall List (posted position applied for)

Name (last, first)	Position/Location	Work Hours (approx.)	Effective Date	Certification	Previously Approved Agenda Date & Title	Funding Source
Craddock, Wilma B.	Secretary II/Accountant II Fayetteville Elem Pay Grade E, 210 Days S082-15	7:45a – 3:45p	03.02.15		02.26.14 PROPOSED SERVICE REDUCTION in FORCE (RIF)/CONTRACT TERMINATION	State Aid

Employment of Service Personnel

Name (last, first)	Position/Location	Work Hours (approx.)	Effective Date	Certification	Funding Source
Elkins, Mark W.	Bus Operator – Bus # 440 Oak Hill High Pay Grade D, 200 Days S085-15	5:30a – 8:30a / 1:30p – 4:30p	03.17.15		State Aid

Transfer of Service Personnel

Name (last, first)	From	To	Work Hours (approx.)	Effective Date	Certification	Funding Source
Ward, Michele L.	Cook I Collins Middle @ New River Elem Pay Grade A, 200 Days 5:30a – 1:30p (approx.)	Cafeteria Manager Collins Middle @ New River Elem <i>(during duration of absence of regular Cafeteria Manager who will be out 20 or more days)</i> Pay Grade D S081-15	5:30a – 1:30p	03.03.15		State Aid
Walker, Jamey	Bus Operator – Bus # 1191 Midland Trail High Pay Grade D, 200 Days 5:30a – 4:30p (approx.)	Bus Operator # 109 Midland Trail High Pay Grade D, 200 Days S083-15	5:30a – 8:30a / 1:30p – 4:30p	03.17.15		State Aid
Kania, Deana	Cook II Collins Middle @ Oak Hill High Pay Grade B, 200 Days 5:30a – 1:30p (approx.)	Cook II New River Elem Pay Grade B, 200 Days S084-15	6:00a – 2:00p	03.03.15		State Aid
Toney, Jerry	Custodian I Collins Middle @ Oak Hill High Pay Grade A, 230 Days 2:00p – 10:00p	Custodian III Oak Hill High Pay Grade C, 240 Days S086-15	2:00p – 10:00p	03.03.15		State Aid

Termination of Service Personnel

Social Security Number	Name (last, first)	Position/Location	Date

Retirement/Resignation of Service Personnel

Name (last, first)	Position/Location	Reason	Effective Date
O'Dell, Wayne	Heating & A/C Mechanic II/Electrician II/Carpenter II/Truck Driver/General Maintenance Central Office – Maintenance	Retirement	02.27.15

Recommended Employment of Substitute Service Personnel Effective 2014-2015

Name (last, first)	Classification(s)
O'Dell, Wayne	Heating & A/C Mechanic II Electrician II Carpenter II Truck Driver General Maintenance

Recommended Employment of Substitute Service Personnel Effective 2015-2016

Social Security Number	Name (last, first)	Classification(s)

Recommended Removal of Substitute Service Personnel

Social Security Number	Name (last, first)	Classification(s)	Effective Date

Leave Request for Service Personnel

Social Security Number	Name (last, first)	Position/Location	Type of Leave	Effective Date

Reclassification of Service Personnel

Social Security Number	Name (last, first)	From	From base pay grade	Reclassified To	New base pay grade	Effective Date	Certification Expiration Date	Funding Source

Request for Higher Pay Grade for Specialized Health Care and Medication Administration for 2014-2015 ONLY (State Code 18-5-22: Provides specialized health care to students)

Social Security Number	Name (last, first)	Position	Location	Effective Date

Employment of Extra-Duty Service Personnel

Social Security Number	Name (last, first)	Position/Location	Employment Effective Date	Valid Authorization (Check if appropriate)	Valid Credential Expiration Date	Funding Source

Resignation of Extra-Duty Service Personnel

Social Security Number	Name (last, first)	Position/Location	Effective Date

***Corrections to Minutes/Agenda/Personnel Action**

Board Agenda	Personnel Action:				
	REASSIGNMENT OF PROFESSIONAL PERSONNEL				
	NAME	FUNDING SOURCE	EFFECTIVE DATE	<i>Should have been</i>	FUNDING SOURCE

Initial Request for Approval to add a New Professional and/or Service Position within the County School System

Position Code	Title of Position	Assignment Location	Grade Level Served	Number of Days Employed	Anticipated Start Date	Estimated Annual Salary	Funding Source Code- 1 State aid 2 State Grant 3 Federal Grant 4 County Funds 6 RESA 7 Donations 8 Other Sources	Specific Funding Source if indicate Source Codes 2, 3, 7, or 8	Account Code-including, *Fund *Project *Program/Function Codes

Employment of Professional and/or Service Personnel into Newly Funded Positions

SS Number	Name (last, first)	Valid Credential	Endorsement/ Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	Annual Salary