

TO: Charles Heinlein, Deputy Superintendent of Schools
 FROM: Keith A. Butcher, Fayette County Schools Superintendent
 DATE: February 26, 2013
 RE: Personnel Agenda

Your consideration and approval of the following personnel requests is appreciated for the **March 4, 2013** Fayette County Board of Education meeting.

**Professional Personnel Agenda
 March 4, 2013**

EMPLOYMENT OF PROFESSIONAL PERSONNEL (first time WVDE applicants *ONLY*)

Social Security Number	Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	Fingerprint Clearance Date	County Use

EMPLOYMENT OF PROFESSIONAL PERSONNEL (persons who hold or previously held WVDE credentials)

Social Security Number	Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	County Use
	Conelly, Krista	Professional Teaching Certificate	Elem Ed K-6	06.30.15	Meadow Bridge Elem, Long Term Sub, Grade K <i><u>Remainder of 2012-13 school term only</u></i>	03.04.13	P179-13
	Aubry, Karrah	Professional Teaching Certificate	Elem Ed K-6	06.30.15	Mount Hope Elem, Grade 3 <i><u>During duration of absence of regular employee</u></i>	03.04.13	P181-13
	Strunk, Mary	Professional Teaching Certificate	Elem Ed K-6	06.30.16	Valley Elem, Long Term Sub, Grade 5 <i><u>Remainder of 2012-13 school term only</u></i>	03.04.13	P182-13

TRANSFER OF PROFESSIONAL PERSONNEL

Social Security Number	Name (last, first)	Valid Credential Endorsement Area/s, Grade Range/s	Credential Expiration Date	From Current Location/Position/ Grade Range	To New Location/Position/ Grade Range	Transfer Effective Date	County Use
	Campbell, Jessica	Math 5-AD	06.30.15	Fayetteville High, Math 7-12	Valley High, Math 6-12	2013-14	P148-13
	DeVenney, Carolyn	Preschool Sp Needs PK-K	06.30.15	Ansted Elem, Itin LD/BD/MI K-6	Ansted Elem (home school), Itin PreK Sp Needs	2013-14	P154-13
	Smailes, Joan	Reading Specialist PK-AD	Permanent	Meadow Bridge Elem, Title I K-6	Mount Hope Elem, Title I, PK-5	2013-14	P180-13

LEAVE REQUEST FOR PROFESSIONAL PERSONNEL

Social Security Number	Name (last, first)	Position/Location	Type of Leave	Effective Date

RESIGNATION/RETIREMENT OF PROFESSIONAL PERSONNEL

Social Security Number	Name (last, first)	Position/Location	Reason	Date
	McGarry, Beverly	Substitute Teacher, Fayette County Schools	Resignation (relocation)	02.19.13

EMPLOYMENT OF GENERAL SHORT AND/OR LONG-TERM SUBSTITUTE PROFESSIONAL PERSONNEL
(first time WVDE applicants *ONLY*)

Social Security Number	Name (last, first)	Valid Professional Certificate (Check if appropriate)	Valid Short-Term Permit (Check if appropriate)	Valid Long-Term Permit (Check if appropriate)	Valid Credential Endorsement Area(s)/ Grade/Range(s)	Valid Credential Expiration Date	County Use

EMPLOYMENT OF GENERAL SHORT AND/OR LONG-TERM SUBSTITUTE PROFESSIONAL PERSONNEL
(persons who hold or previously held WVDE credentials)

Social Security Number	Name (last, first)	Valid Professional Certificate (Check if appropriate)	Valid Short-Term Permit (Check if appropriate)	Valid Long-Term Permit (Check if appropriate)	Valid Credential Endorsement Area(s)/ Grade/Range(s)	Valid Credential Expiration Date	County Use

EMPLOYMENT OF PROFESSIONAL PERSONNEL FOR MENTOR PROGRAM

Social Security Number	Name (last, first)	Position	Employment Effective Date	Valid Teaching Credential	Valid Authorization	Valid Credential Expiration Date	County Use
	Stepowski, Ann	Mentor for Melanie McMillan Grade K, Mount Hope Elem, M052-13	2012-2013	✓		Permanent	
	Brown, Julia D.	Mentor for Andrew Schmidt Math 6-9, Valley High, M053-13	2012-2013	✓		Permanent	

EMPLOYMENT OF EXTRA-CURRICULAR/EXTRA-DUTY PERSONNEL

Social Security Number	Name (last, first)	Position/Location	Employment Effective Date	Valid Teaching/ Admin. Credential (Check if appropriate)	Valid Authorization (Check if appropriate)	Valid Credential Expiration Date	Funding Source
	Stowers, Daniel	SSAC Assistant Middle Boys/Girls Track Coach Collins Middle, X073-13	2012-2013		✓	06.30.13	
	Boyd, Matthew	Auxiliary Assistant Baseball Coach Fayetteville High, TAC048-13	2012-2013	✓		06.30.15	

RESIGNATION OF EXTRA-CURRICULAR/EXTRA-DUTY PERSONNEL

Name (last, first)	Position/Location	Effective Date
Crookshanks, Lisa	Football/Basketball Cheer Coach, Meadow Bridge High	06.30.13
Gwinn, Celia	Football/Basketball Middle Cheer Coach, Meadow Bridge High	06.30.13

SERVICE PERSONNEL AGENDA

March 4, 2013

Employment of Service Personnel

Social Security Number	Name (last, first)	Position/Location	Work Hours (approx.)	Effective Date	Certification

Transfer of Service Personnel

Social Security Number	Name (last, first)	From	To	Work Hours (approx.)	Effective Date	Certification
	Brash, William Brent	Mechanic Central Office – Transportation Pay Grade F, 261 Days 8:00a – 4:00p (approx.)	Bus Operator – Bus # 98 Valley High Pay Grade D, 200 Days S086-13	5:30a – 8:30a 1:30p – 4:30p	03.25.13	

Retirement of Service Personnel

Social Security Number	Name (last, first)	Position/Location	Date

Recommended Employment of Substitute Service Personnel Effective

Social Security Number	Name (last, first)	Classification(s)

Recommended Removal of Substitute Service Personnel Effective

Social Security Number	Name (last, first)	Classification(s)
	Supinger, Susan	Aide/Clerk/Cook
	Chapman, Betty	Aide

Leave Request for Service Personnel

Social Security Number	Name (last, first)	Position/Location	Type of Leave	Effective Date

***Corrections to Minutes/Agenda/Personnel Action**

Board Agenda			
	EMPLOYEE	Location	Should have been

Initial Request for Approval to add a New Professional and/or Service Position within the County School System

Position Code	Title of Position	Assignment Location	Grade Level Served	Number of Days Employed	Anticipated Start Date	Estimated Annual Salary	Funding Source Code- 1 State aid 2 State Grant 3 Federal Grant 4 County Funds 6 RESA 7 Donations 8 Other Sources	Specific Funding Source if indicate Source Codes 2, 3, 7, or 8	Account Code-including, *Fund *Project *Program/ Function Codes
308	Professional Accountant	Central Office – Finance Department		261	06.14.13	\$43, 401	4		11.00000.12510.111

Employment of Professional and/or Service Personnel into Newly Funded Positions

SS Number	Name (last, first)	Valid Credential	Endorsement/ Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	Annual Salary