

TO: Charles Heinlein, Deputy Superintendent of Schools
 FROM: Keith A. Butcher, Fayette County Schools Superintendent
 DATE: March 13, 2013
 RE: Personnel Agenda

Your consideration and approval of the following personnel requests is appreciated for the **March 18, 2013** Fayette County Board of Education meeting.

**Professional Personnel Agenda
 March 18, 2013**

EMPLOYMENT OF PROFESSIONAL PERSONNEL (first time WVDE applicants *ONLY*)

Social Security Number	Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	Fingerprint Clearance Date	County Use

EMPLOYMENT OF PROFESSIONAL PERSONNEL (persons who hold or previously held WVDE credentials)

Social Security Number	Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	County Use
	Gills, Jennifer	First-Class/Full-Time Permit	Chem 9-AD	06.30.14	Fayetteville High, Chem 9-12 (1/2T)	03.20.13	P125-13

TRANSFER OF PROFESSIONAL PERSONNEL

Social Security Number	Name (last, first)	Valid Credential Endorsement Area/s, Grade Range/s	Credential Expiration Date	From Current Location/Position/Grade Range	To New Location/Position/Grade Range	Transfer Effective Date	County Use

LEAVE REQUEST FOR PROFESSIONAL PERSONNEL

Social Security Number	Name (last, first)	Position/Location	Type of Leave	Effective Date

RESIGNATION/RETIREMENT OF PROFESSIONAL PERSONNEL

Social Security Number	Name (last, first)	Position/Location	Reason	Date
	Bailey, Gary	Itin Sp Ed, Collins Middle	Retirement	06.30.13

EMPLOYMENT OF GENERAL SHORT AND/OR LONG-TERM SUBSTITUTE PROFESSIONAL PERSONNEL

(first time WVDE applicants *ONLY*)

Social Security Number	Name (last, first)	Valid Professional Certificate (Check if appropriate)	Valid Short-Term Permit (Check if appropriate)	Valid Long-Term Permit (Check if appropriate)	Valid Credential Endorsement Area(s)/ Grade/Range(s)	Valid Credential Expiration Date	County Use

EMPLOYMENT OF GENERAL SHORT AND/OR LONG-TERM SUBSTITUTE PROFESSIONAL PERSONNEL

(persons who hold or previously held WVDE credentials)

Social Security Number	Name (last, first)	Valid Professional Certificate (Check if appropriate)	Valid Short-Term Permit (Check if appropriate)	Valid Long-Term Permit (Check if appropriate)	Valid Credential Endorsement Area(s)/ Grade/Range(s)	Valid Credential Expiration Date	County Use
	Cole, Norma			✓	Bus Ed/Bus Math 5-AD	06.30.15	n/a
	Kinder, Jillian			✓	Eng 5-AD Math 5-AD Biol Sc 9-AD Elem Ed K-6	06.30.16	n/a

EMPLOYMENT OF PROFESSIONAL PERSONNEL FOR MENTOR PROGRAM

Social Security Number	Name (last, first)	Position	Employment Effective Date	Valid Teaching Credential	Valid Authorization	Valid Credential Expiration Date	County Use
	Schrader, Valeska	Mentor for Joshua Taylor Phys Ed/Health 5-8 Collins Middle, M054-13	2012-2013	✓		06.30.15	

EMPLOYMENT OF EXTRA-CURRICULAR/EXTRA-DUTY PERSONNEL

Social Security Number	Name (last, first)	Position/Location	Employment Effective Date	Valid Teaching/ Admin. Credential (Check if appropriate)	Valid Authorization (Check if appropriate)	Valid Credential Expiration Date	Funding Source
	Bloomfield, Ryan	SSAC Assistant Baseball Coach Oak Hill High, X108-13	2012-2013		Employ pending renewal of credential	06.30.12	

RESIGNATION OF EXTRA-CURRICULAR/EXTRA-DUTY PERSONNEL

Name (last, first)	Position/Location	Effective Date
Ellis, Christina	Basketball Cheer Coach, Fayetteville High	03.08.13

SERVICE PERSONNEL AGENDA
March 18, 2013

Employment of Service Personnel

Social Security Number	Name (last, first)	Position/Location	Work Hours (approx.)	Effective Date	Certification

Transfer of Service Personnel

Social Security Number	Name (last, first)	From	To	Work Hours (approx.)	Effective Date	Certification
	Haywood, David	Carpenter II/Painter/Truck Driver/General Maintenance/Groundsman Central Office – Maintenance Pay Grade F, 261 Days 7:00a – 3:00p (approx.)	Mechanic Central Office – Transportation Pay Grade F, 261 Days S082-13	9:00a – 5:00p	03.25.13	
	Kincaid, Christy	Bus Operator – Bus #200 Fayetteville High Pay Grade D, 200 Days 5:30a – 8:30a / 1:30p – 4:30p (approx.)	Bus Operator – Bus #310 Fayetteville High Pay Grade D, 200 Days S088-13	5:30a – 8:30a 1:30p – 4:30p	03.25.13	
	Alfing, Edward	Bus Operator #1203 Oak Hill High Pay Grade D, 200 Days 5:30a – 8:30a / 1:30p – 4:30p (approx.)	Bus Operator – Bus #30 Midland Trail High Pay Grade D, 200 Days S089-13	5:30a – 8:30a 1:30p – 4:30p	03.25.13	
	Legg, David	Custodian I New River Elementary Pay Grade A, 220 Days 3:00p – 11:00p (approx.)	Custodian III New River Elementary Pay Grade C, 240 Days S090-13	2:00p – 10:00p	03.20.13	
	Dye, Shauna	Itinerant Special Education Supervisory Aide II/Bus Aide (half-time) Valley Elem Pay Grade C, 200 Days 8:00a – 11:30a (approx.)	Itinerant Special Education Supervisory Aide II/Bus Aide <i>(during duration of absence of regular aide who will be out 20 or more days)</i> New River Elem Pay Grade C S092-13	7:45a – 3:45p	03.20.13 For remainder of 2012-2013 only due to RIF	
	Minter, Nancy	Cook I Valley High Pay Grade A, 200 Days 5:30a – 1:30p (approx.)	Cook I Valley High Pay Grade A, 200 Days S093-13	7:30a – 3:30p	03.20.13	

Termination of Service Personnel

Social Security Number	Name (last, first)	Position/Location	Date
	Neff, Michael	Custodian III Midland Trail High Pay Grade C, 240 Days, 6:30a – 2:30p (approx.)	03.05.13

Retirement of Service Personnel

Social Security Number	Name (last, first)	Position/Location	Date

Recommended Employment of Substitute Service Personnel Effective 2012-2013

Social Security Number	Name (last, first)	Classification(s)
	Shockey, Raymond	Bus Operator
	Dufour, Ramona	Cook
	Myers, Barbara	Cook
	Roberts, Heather	Cook
	Lego, Christopher D.	Custodian

Recommended Employment of Substitute Service Personnel Effective 2013-2014

Social Security Number	Name (last, first)	Classification(s)
	Bowen, Randel	Bus Operator
	Knight, Charles	Custodian

Recommended Removal of Substitute Service Personnel Effective

Social Security Number	Name (last, first)	Classification(s)
	Wright, Patricia	Cook/Custodian

Leave Request for Service Personnel

Social Security Number	Name (last, first)	Position/Location	Type of Leave	Effective Date
	Sedlock, Patricia	Cafeteria Manager Fayetteville High Pay Grade D, 200 Days, 5:00a – 1:00p (approx.)	Medical leave with pay	03.05.13

***Corrections to Minutes/Agenda/Personnel Action**

Board Agenda			
	EMPLOYEE	Location	Should have been
			Location

Initial Request for Approval to add a New Professional and/or Service Position within the County School System

Position Code	Title of Position	Assignment Location	Grade Level Served	Number of Days Employed	Anticipated Start Date	Estimated Annual Salary	Funding Source Code- 1 State aid 2 State Grant 3 Federal Grant 4 County Funds 6 RESA 7 Donations 8 Other Sources	Specific Funding Source if indicate Source Codes 2, 3, 7, or 8	Account Code-including, *Fund *Project *Program/Function Codes

Employment of Professional and/or Service Personnel into Newly Funded Positions

SS Number	Name (last, first)	Valid Credential	Endorsement/ Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	Annual Salary