

TO: Charles Heinlein, Deputy State Superintendent of Schools  
 FROM: Serena L. Starcher, Fayette County Schools Interim Superintendent  
 DATE: June 18, 2015  
 RE: Personnel Agenda

Your consideration and approval of the following personnel requests is appreciated.

**Professional Personnel Agenda  
 June 22, 2015**

**EMPLOYMENT OF PROFESSIONAL PERSONNEL (first time WVDE applicants *ONLY*)**  
 (Please indicate with \*\* those individuals with pending certification)

Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Fingerprint Clearance Date	Employment Effective Date	County Use	Funding Source

\*\*Individual hired pending issuance of required certification

**EMPLOYMENT OF PROFESSIONAL PERSONNEL (persons who hold or previously held WVDE credentials)**  
 (Please indicate with \*\* those individuals with pending certification)

Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	County Use	Funding Source
Evans, Kara	Professional Teaching Certificate	Preschool Special Needs PK-K	06.30.18	Fayetteville Elem, Itin PreK Sp Needs PK	2015-16	P033-15 AB/0	State Aid
Mann, Todd	Professional Teaching Certificate	Multi-Cat 5-AD	06.30.18	Fayetteville High, Itin BD 7-12	2015-16	P079-15 MA/7	State Aid
Alvarez, Caleb	Professional Teaching Certificate	English 5-AD	06.30.18	Oak Hill High, English 9-12	2015-16	P006-16 AB/0	State Aid
Sullivan, Clifford	Temporary Teaching Certificate	Elem Ed K-6	06.30.16	Mount Hope Elem, Grade 5	2015-16	P017-16 MA/6	State Aid

\*\*Individual hired pending issuance or renewal of required certification

**EMPLOYMENT OF PROFESSIONAL PERSONNEL (persons not requiring WVDE credential)**

Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	County Use	Funding Source

### TRANSFER OF PROFESSIONAL PERSONNEL

(Please indicate with \*\* those individuals with pending certification)

Name (last, first)	Valid Credential Endorsement Area/s, Grade Range/s	Credential Expiration Date	From Current Location/Position/ Grade Range	To New Location/Position/ Grade Range	Transfer Effective Date	County Use	Funding Source
Smith, Tera	Gen Science 5-9	06.30.20	Collins Middle, Science 5-8	Collins Middle, Science 5-8	<b>2015-16</b>	P014-16	State Aid
Deel, Ellen	SLD K-AD, MI/MO K-AD, Elem Ed K-6	06.30.16	New River Elem, Grade 3 (200 days)	Collins Middle, Curriculum Coach (210 days)	<b>2015-16</b>	P015-16	Federal Programs
Rodriguez, Hilario	Spanish 5-AD	06.30.17	Oak Hill High, Spanish 9-12	Valley High, Spanish 6-12	<b>2015-16</b>	P029-16	State Aid

\*\*Individual transferred pending issuance or renewal of required certification

### RESCISSION OF PROFESSIONAL REDUCTION IN FORCE FOR 2015-16

(Persons not requiring WVDE credential)

Name	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	Previously Approved Agenda Date & Title
Gibson, Britni	Professional Teaching Certificate	Elem Ed K-6	06.30.17	New River Elem, Grade 3	<b>2015-16</b>	02.24.15 Professional Reduction-in-Force for 2015-16

\*\*Rescission pending issuance or renewal of required certification

### RESCISSION OF PROFESSIONAL TRANSFER FOR 2015-16

Name	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	Previously Approved Agenda Date & Title

### RENEWAL of ADMINISTRATIVE CONTRACT

Name	Assignment	Contract Term	County Use
Starcher-Martin, Serena	Associate Superintendent	07.01.15 - 06.30.16	

### LEAVE REQUEST FOR PROFESSIONAL PERSONNEL

Name (last, first)	Position/Location	Type of Leave	Effective Date
Sedlock, Amanda	Music/Band Director 9-12, Midland Trail High	Educational Leave of Absence without pay	08.10.15-end of 2015-16 school term
Taylor, Amy	English 9-12, Midland Trail High	Family Medical Leave for Maternity with pay	08.13.15-09.04.15
Tucker, Julie	Grade 6 Math & RLA, Valley High	Family Medical Leave for Maternity with pay until leave exhausted and then absent without pay if necessary	08.10.15-10.16.15

**RESIGNATION/RETIREMENT OF PROFESSIONAL PERSONNEL**

Name (last, first)	Position/Location	Reason	Effective Date
Berry, Nancy	Itin MI/MO K-5, Valley Elem	Resignation (other employment)	08.0715
Bobcheck, Alicia	Grade 2, Valley Elem	Resignation (relocation)	06.30.15
Brown, Wesley	Math 9-12, Oak Hill High	Resignation (other employment)	06.30.15
Hammonds, John	Itin LD/BD/MI K-5, Valley Elem	Resignation	06.30.15
Hatfield, Cynthia	Grade 4, New River Elem	Resignation (other employment)	08.07.15
Johnson, Brandy	Grade K, Gatewood Elem	Resignation (relocation)	08.07.15
Miller, Donna	Math 7-12, Fayetteville High	Resignation (other employment)	08.07.15
Mullens-Shaw, Christy	Spanish/French 9-12, Oak Hill High	Resignation (other employment)	06.16.15
Ross, James	Phys Ed 5-8, Collins Middle	Retirement	06.30.15

**SUSPENSION OF PROFESSIONAL/SERVICE PERSONNEL**

Name	Position	Location	Reason

**Termination of Professional Personnel**

Name (last, first)	Position/Location	Reason	Effective Date

**EMPLOYMENT OF GENERAL SHORT AND/OR LONG-TERM SUBSTITUTE PROFESSIONAL PERSONNEL**  
(first time WVDE applicants *ONLY*)

Name (last, first)	Valid Professional Certificate (Check if appropriate)	Valid Short-Term Permit (Check if appropriate)	Valid Long-Term Permit (Check if appropriate)	Valid Credential Endorsement Area(s)/ Grade/Range(s)	Valid Credential Expiration Date	Fingerprint Clearance Date	Funding Source

**EMPLOYMENT OF GENERAL SHORT AND/OR LONG-TERM SUBSTITUTE PROFESSIONAL PERSONNEL**  
(persons who hold or previously held WVDE credentials)

Name (last, first)	Valid Professional Certificate (Check if appropriate)	Valid Short-Term Permit (Check if appropriate)	Valid Long-Term Permit (Check if appropriate)	Valid Student Teacher Permit (Check if appropriate)	Valid Credential Endorsement Area(s)/ Grade/Range(s)	Valid Credential Expiration Date	Eff Date	Funding Source
Higginbotham, Tana	✓				English 7-12	Permanent	<b>2015-16</b>	State Aid

**EMPLOYMENT OF PROFESSIONAL PERSONNEL FOR MENTOR PROGRAM**

Name (last, first)	Position	Employment Effective Date	Valid Teaching Credential	Valid Authorization	Valid Credential Expiration Date	Funding Source

**EMPLOYMENT OF EXTRA-CURRICULAR/EXTRA-DUTY PERSONNEL**

Name (last, first)	Position/Location	Employment Effective Date	Valid Teaching/ Admin. Credential (Check if appropriate)	Valid Authorization (Check if appropriate)	Valid Credential Expiration Date	Funding Source
Lavell, Joseph	Grade 3 Elem Summer Literacy Academy New River Elem P-SUM18-16	07.06.15- 07.31.15	<i>Pending certification renewal</i>			Student Enrich- ment Grant
Fenton Jr., William C.	SSAC Head Middle Girls Volleyball Coach Fayetteville High X037-16	2015-2016		<i>Pending</i>		County General Fund
Fenton Jr., William C.	SSAC Head Middle Girls Basketball Coach Fayetteville High X050-16	2015-2016		<i>Pending</i>		County General Fund
McGinnis III, John	SSAC Head Softball Coach Oak Hill High X079-16	2015-2016		✓	06.30.16	County General Fund
Perdue, Teddy	SSAC Assistant Softball Coach Valley High X082-16	2015-2016		<i>Pending</i>		County General Fund
Rudd, Cassandra	SSAC Football Middle Cheer Coach Meadow Bridge High X087-16	2015-2016		✓	06.30.16	County General Fund

**RESIGNATION OF EXTRA-CURRICULAR/EXTRA-DUTY PERSONNEL**

Name (last, first)	Position/Location	Effective Date
Brown, Wesley A.	Head Boys Basketball Coach, Oak Hill High	06.15.15
Gladwell, Jerrard Mark	School Technology Contact, Meadow Bridge High	06.30.15
Miller, Jessica	School Technology Contact, Meadow Bridge High	06.30.15
Pack, Milburn	Math 5-12, Credit Recovery, Oak Hill High	06.18.15
Petitt, Ceresa	TASC Administrator, Fayette Institute of Technology	08.31.15
Pugh, Jonathan	Secondary Level School Based Transition Coordinator, Valley High	06.30.15
Quesenberry, Chad	After School Detention, Oak Hill High	06.12.15
Varner, Leonard	Head Middle Girls Basketball Coach, Ansted Middle	07.01.15

**SERVICE PERSONNEL AGENDA**

**June 22, 2015**

**Rescission of Service Transfer/Contract Termination for 2014-15**

Name (last, first)	Position/Location	Previously Approved Agenda Date & Title

**Re-Employment of Service Personnel from 2015-2016 Preferred Recall List (posted position applied for)**

Name (last, first)	Position/Location	Work Hours (approx.)	Effective Date	Certification	Previously Approved Agenda Date & Title	Funding Source

**Employment of Service Personnel**

Name (last, first)	Position/Location	Work Hours (approx.)	Effective Date	Certification	Funding Source
Roberts, Heather S.	Cook I Collins Middle <i>(temporarily assigned at Oak Hill High)</i> Pay Grade A, 200 Days S012-16	5:00a – 1:00p	<b>08.10.15</b>		State Aid
Walker, Rosetta	Cook I Collins Middle <i>(temporarily assigned at Oak Hill High)</i> Pay Grade A, 200 Days S013-16	5:00a – 1:00p	<b>08.10.15</b>		State Aid

**Transfer of Service Personnel**

Name (last, first)	From	To	Work Hours (approx.)	Effective Date	Certification	Funding Source
Rinehart, Jr., Joel B.	Custodian I Oak Hill High Pay Grade A, 230 Days 2:00p – 10p (approx.)	Custodian III Oak Hill High Pay Grade C, 240 Days S105-15	6:00a – 2:00p	<b>06.22.15</b>		State Aid
Walker, Jamey	Bus Operator – Bus #109 Midland Trail High Pay Grade D, 200 Days 5:30a – 8:30a/1:30p – 4:30p (approx.)	Carpenter II/Mason/ Plumber II Maintenance Department Pay Grade G, 261 Days S003-16	7:00a – 3:00p	<b>07.01.15</b>		State Aid
Estep, James D.	Custodian I New River Elem Pay Grade A, 220 Days 3:00p – 11:00p (approx.)	Custodian III New River Elem Pay Grade C, 240 Days S014-16	6:00a – 2:00p	<b>2015-2016</b>		State Aid
Herron, Melissa	Itinerant Special Education Supervisory Aide III/Bus Aide Valley Elem Pay Grade D, 200 Days 8:00a – 4:00p (approx.)	Supervisory Kindergarten Aide III/Early Childhood Classroom Assistant Teacher (ECCAT) – Temporary Authorization New River Elem Pay Grade F, 200 Days S015-16	8:00a – 4:00p	<b>08.10.15</b>		State Aid

Name (last, first)	From	To	Work Hours (approx.)	Effective Date	Certification	Funding Source
Hicks, Twila	Itinerant Special Education Supervisory Aide IV/Bus Aide New River Elem Pay Grade E, 200 Days 7:50a - 3:50p (approx.)	Itinerant Special Education Supervisory Aide IV/Bus Aide/Autism Mentor New River Elem Pay Grade E, 200 Days S016-16	7:50a - 3:50p	08.10.15		State Aid

### Disciplinary Ratification of Service Personnel

Name (last, first)	Position	Location	Reason

### Termination of Service Personnel

Name (last, first)	Position/Location	Date

### Retirement/Resignation of Service Personnel

Name (last, first)	Position/Location	Reason	Effective Date
Cafego, Franklin W.	Custodian III Oak Hill High	Retirement	05.27.15
Carroll, Sancerria Freeman	Secretary III/Accountant II Maintenance/Transportation, Central Office	Retirement	06.30.15
Moore, Billy A.	Bus Operator Special Education	Retirement	06.30.15

### Recommended Employment of Substitute Service Personnel Effective 2015-2016

Name (last, first)	Classification(s)
Carroll, Sancerria Freeman	Secretary
Moore, Billy A.	Bus Operator

### Recommended Removal of Substitute Service Personnel

Name (last, first)	Classification(s)	Effective Date
Adkins, Glenn	Custodian	06.08.15
Akers, Tammy	Custodian	06.02.15

### Leave Request for Service Personnel

Name (last, first)	Position/Location	Type of Leave	Effective Date

### Reclassification of Service Personnel

Name (last, first)	From	From base pay grade	Reclassified To	New base pay grade	Effective Date	Certification Expiration Date	Funding Source

### Request for Higher Pay Grade for Specialized Health Care and Medication Administration for 2014-2015 ONLY (State Code 18-5-22: Provides specialized health care to students)

Name (last, first)	Position	Location	Effective Date

### Employment of Extra-Duty Service Personnel

Name (last, first)	Position/Location	Employment Effective Date	Valid Authorization (Check if appropriate)	Valid Credential Expiration Date	Funding Source
Walker, Jamey	Carpenter I/Painter Fayette County Schools Pay Grade E, S-SUM15-16	06.22.15 – 08.07.15 (as assigned) 7:00a – 3:00p (M-F)			County General Fund
Bond, John S.	Carpenter I/Painter/Mechanic's Assistant/Handyman Fayette County Schools Pay Grade E, S-SUM17-16	06.22.15 – 08.07.15 (as assigned) 7:00a – 3:00p (M-F)			County General Fund
Lopez, Sherri	General Maintenance/ Groundsman Fayette County Schools Pay Grade C, S-SUM21-16	06.22.15 – 08.07.15 (as assigned) 7:00a – 3:00p (M-F)			County General Fund
Milam, Michael	General Maintenance/Groundsman Fayette County Schools Pay Grade C, S-SUM22-16	06.22.15 – 08.07.15 (as assigned) 7:00a – 3:00p (M-F)			County General Fund
Falls, Lisa M.	Custodian III Fayette County Schools Pay Grade C, S-SUM13-16	07.06.15 – 07.31.15 (as assigned) 7:00a – 3:00p			County General Fund

### Resignation of Extra-Duty Service Personnel

Name (last, first)	Position/Location	Effective Date
LaRocco, Michael	Custodian III, 7:00a – 3:00p (M-F) 06.22.15 – 07.31.15 (as assigned) Energy Express, Mount Hope Elem	06.15.15
Rhodes, Stephanie	Custodian III, 7:00a – 3:00p, 07.06.15 – 07.31.15 (as assigned) Fayette County Schools	06.12.15
Walker, Jamey	Carpenter I/Painter, 7:00a – 3:00p (M-F), 06.22.15 – 08.07.15 (as assigned) Fayette County Schools	06.30.15 (end of day)

**\*Corrections to Minutes/Agenda/Personnel Action**

<b>Board Agenda</b>	<b>Personnel Action:</b>			
05.04.15 (Underhill) Page 6	<b>RESIGNATION OF EXTRA-CURRICULAR/EXTRA-DUTY PERSONNEL</b>			
	<b>NAME (last, first)</b>	<b>POSITION/LOCATION</b>	<b>Should have been</b>	<b>POSITION/LOCATION</b>
	Scarbrough, Michael	Auxiliary SSAC Assistant Baseball Coach, Valley High		Auxiliary SSAC Assistant <b>Middle</b> Baseball Coach, Valley High
05.04.15 (Underhill) Page 7	<b>EMPLOYMENT OF SERVICE PERSONNEL</b>			
	<b>NAME (last, first)</b>	<b>POSITION/LOCATION</b>	<b>Should have been</b>	<b>POSITION/LOCATION</b>
	Milam, Michael	Bus Operator – Bus #440 Pay Grade D, 200 Days S100-15		Bus Operator – Bus #440 <b>Oak Hill High</b> Pay Grade D, 200 Days S100-15

**Initial Request for Approval to add a New Professional and/or Service Position within the County School System**

Position Code	Title of Position	Assignment Location	Grade Level Served	Number of Days Employed	Anticipated Start Date	Estimated Annual Salary	Funding Source Code- 1 State aid 2 State Grant 3 Federal Grant 4 County Funds 6 RESA 7 Donations 8 Other Sources	Specific Funding Source if indicate Source Codes 2, 3, 7, or 8	Account Code-including, *Fund *Project *Program/ Function Codes

**Employment of Professional and/or Service Personnel into Newly Funded Positions**

Name (last, first)	Valid Credential	Endorsement/ Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	Annual Salary