

TO: Charles Heinlein, Deputy Superintendent of Schools
 FROM: Keith A. Butcher, Fayette County Schools Superintendent
 DATE: ~~October 17, 2013~~ October 18, 2013 REVISED
 RE: Personnel Agenda

Your consideration and approval of the following personnel requests is appreciated.

**Professional Personnel Agenda
 October 21, 2013**

EMPLOYMENT OF PROFESSIONAL PERSONNEL (first time WVDE applicants *ONLY*)

Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment <i>Effective</i> Date	Fingerprint Clearance Date	County Use
Mathis, Christin	<i>Pending approval of Alternative Certification in Gen Science 5-AD and Biology 9-AD</i>	Gen Science 5-AD; Biology 9- AD		Valley High, Gen Science 6-12/ Biology 9- 12	10.21.13	10.17.13	P084- 14

EMPLOYMENT OF PROFESSIONAL PERSONNEL (persons who hold or previously held WVDE credentials)

Social Security Number	Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment <i>Effective</i> Date	County Use

EMPLOYMENT OF PROFESSIONAL PERSONNEL (persons not requiring WVDE credentials)

Social Security Number	Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment <i>Effective</i> Date	County Use

RE-EMPLOYMENT OF PROFESSIONAL PERSONNEL FROM PREFERRED RECALL FOR 2013-14
 (Posted Position Applied For)

Social Security Number	Name	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment <i>Effective</i> Date	County Use

TRANSFER OF PROFESSIONAL PERSONNEL

Social Security Number	Name (last, first)	Valid Credential Endorsement Area/s, Grade Range/s	Credential Expiration Date	From Current Location/Position/ Grade Range	To New Location/Position/ Grade Range	Transfer Effective Date	County Use

LEAVE REQUEST FOR PROFESSIONAL PERSONNEL

Name (last, first)	Position/Location	Type of Leave	Effective Date
Mitchem, Lenna	Grade 5, Mount Hope Elementary	Leave of Absence w/o pay <i>(Life Threatening Illness of Child)</i>	11.12.13 - 06.12.14

RESIGNATION/RETIREMENT OF PROFESSIONAL PERSONNEL

Name (last, first)	Position/Location	Reason	Date
Fox, Wanda	Title I K-4, New River Elementary	Retirement	12.31.13 (end of day)
Pate, Connie	Grade 3, Mount Hope Elementary	Resignation (medical)	10.01.13

EMPLOYMENT OF GENERAL SHORT AND/OR LONG-TERM SUBSTITUTE PROFESSIONAL PERSONNEL
(first time WVDE applicants **ONLY**)

Name (last, first)	Valid Professional Certificate (Check if appropriate)	Valid Short-Term Permit (Check if appropriate)	Valid Long-Term Permit (Check if appropriate)	Valid Credential Endorsement Area(s)/ Grade/Range(s)	Valid Credential Expiration Date	County Use
Borsman, Simeon			<i>Pending approval of LT Sub Permit</i> Fingerprint Clearance Date: 10.10.13			

EMPLOYMENT OF GENERAL SHORT AND/OR LONG-TERM SUBSTITUTE PROFESSIONAL PERSONNEL
(persons who hold or previously held WVDE credentials)

Name (last, first)	Valid Professional Certificate (Check if appropriate)	Valid Short-Term Permit (Check if appropriate)	Valid Long-Term Permit (Check if appropriate)	Valid Credential Endorsement Area(s)/ Grade/Range(s)	Valid Credential Expiration Date	County Use
Breden, Barbara	✓			LA 7-9 Math 7-12	Permanent	
Craddock, Michell	✓			Multi-Subj K-8 Rdg Spec PK-AD	Permanent	

EMPLOYMENT OF PROFESSIONAL PERSONNEL FOR MENTOR PROGRAM

Social Security Number	Name (last, first)	Position	Employment Effective Date	Valid Teaching Credential	Valid Authorization	Valid Credential Expiration Date	County Use

EMPLOYMENT OF EXTRA-CURRICULAR/EXTRA-DUTY PERSONNEL

	Name (last, first)	Position/Location	Employment Effective Date	Valid Teaching/ Admin. Credential (Check if appropriate)	Valid Authorization (Check if appropriate)	Valid Credential Expiration Date	Funding Source
	Lopez, Sharon	Sp Ed Transition Coordinator Valley High PX024-13	2013-14	✓		Permanent	
	Belmont, LaFonda	Sp Ed Transition Coordinator Valley High PX024-13	2013-14	✓		Permanent	
	Kumar, Vinayak	Before/After School Tutoring Critical Skills Fayetteville High PX030-14	2013-14	✓		06.30.16	
	Isaacs, Gerald	Sp Ed Transition Coordinator Midland Trail High PX035-14	2013-14	✓		06.30.17	
	Wilson, Robin	ESL Instruction Fayette County Schools PX036-14	2013-14	✓		06.30.14	
	Blume, Diane	Building Level Coordinator Midland Trail High PX038-14	2013-14	✓		Permanent	
	Halsey, Randy	Assistant Boys Basketball Coach Midland Trail High X041-14	2013-2014	✓		Permanent	
	Dempsey, Amanda	Head Baseball Coach Midland Trail High X098-14	2013-2014	✓		Permanent	

RESIGNATION OF EXTRA-CURRICULAR/EXTRA-DUTY PERSONNEL

	Name (last, first)	Position/Location	Effective Date
	Harper, Matthew	Assistant Boys Basketball Coach, Oak Hill High	10.11.13
	Poland, Daniel	Assistant Boys Basketball Coach, Fayetteville High	10.14.13

SERVICE PERSONNEL AGENDA

October 21, 2013

Re-Employment of Service Personnel from 2013-2014 Preferred Recall List (posted position applied for)

	Name (last, first)	Position/Location	Work Hours (approx.)	Effective Date	Certification
	Brumfield, Amber	Itinerant Special Education Supervisory Aide III/Bus Aide (half-time) Valley Elementary Pay Grade D, 200 Days S065-14	8:00a – 11:30a	10.21.13	
	Hamilton, Rachel	Itinerant Special Education Supervisory Aide III/Bus Aide Collins Middle Pay Grade D, 200 Days S066-14	6:50a – 2:50p	10.21.13	
	Dye, Shauna	Itinerant Special Education Supervisory Aide III/Bus Aide/Autism Mentor New River Elementary Pay Grade D, 200 Days S069-14	7:50a – 3:50p	10.22.13	
	Lafferty, Holly	Itinerant Special Education Supervisory Aide II/Bus Aide/Autism Mentor Valley High Pay Grade C, 200 Days S073-14	5:30a – 4:30p	10.21.13	

Employment of Service Personnel

	Name (last, first)	Position/Location	Work Hours (approx.)	Effective Date	Certification
	Dickerson, David W.	Bus Operator – Bus #38 Valley High Pay Grade D, 200 Days S072-14	5:30a – 8:30a 1:30p – 4:30p	10.21.13	

Transfer of Service Personnel

	Name (last, first)	From	To	Work Hours (approx.)	Effective Date	Certification
	Massey, Linda	Clerk II (half-time) FHS/MBHS/MTHS/OHHS/VHS Pay Grade C, 200 Days 7:30 – 11:00a (approx.)	Clerk II Collins Middle Pay Grade C, 200 Days S067-14	7:30a – 3:30p	10.21.13	
	Kidd, Pamela	Cook I Valley High Pay Grade A, 200 Days 5:30a – 1:30p (approx.)	Cook I Oak Hill High Pay Grade A, 200 Days S070-14	8:00a – 4:00p	10.21.13	
	Cody, Dennis	Bus Operator – Bus #105 Oak Hill High Pay Grade D, 200 Days 5:30a – 4:30p (approx)	Bus Operator – Bus #45 Oak Hill High Pay Grade D, 200 Days S071-14	5:30a – 8:30a 1:30p – 4:30p	10.21.13	

Termination of Service Personnel

Social Security Number	Name (last, first)	Position/Location	Date

Retirement/Resignation of Service Personnel

	Name (last, first)	Position/Location	Reason	Date
	Atkins, Sharon	Secretary III/Accountant II, Food Services Pay Grade F, 261 Days, 8a – 4p	Retirement	12.31.13 (end of day)

Recommended Employment of Substitute Service Personnel Effective 2013-2014

	Name (last, first)	Classification(s)
	Carte, Sheila	Bus Operator
	Cooper, Timothy	Bus Operator
	Smith, Jimmy	Bus Operator

Recommended Removal of Substitute Service Personnel

Social Security Number	Name (last, first)	Classification(s)	Effective Date

Leave Request for Service Personnel

Social Security Number	Name (last, first)	Position/Location	Type of Leave	Effective Date

***Request for Higher Pay Grade for Specialized Health Care and Medication Administration for 2013-2014 ONLY (State Code 18-5-22: Provides specialized health care to students)**

Name	Position	Location	Effective Date
Hamilton, Rachel	Aide	Collins Middle	10.21.13
Brumfield, Amber	Aide	Valley Elementary	10.21.13
Lively, Karen F.	Aide	Valley Elementary	10.03.13

***Employee Fingerprint Clearance on file**

***Corrections to Minutes/Agenda/Personnel Action**

Board Agenda	Personnel Action:				
	RESIGNATION/RETIREMENT OF SERVICE PERSONNEL				
	EMPLOYEE	POSITION/LOCATION	REASON	DATE	EFFECTIVE DATE

Should have been

Initial Request for Approval to add a New Professional and/or Service Position within the County School System

Position Code	Title of Position	Assignment Location	Grade Level Served	Number of Days Employed	Anticipated Start Date	Estimated Annual Salary	Funding Source Code- 1 State aid 2 State Grant 3 Federal Grant 4 County Funds 6 RESA 7 Donations 8 Other Sources	Specific Funding Source if indicate Source Codes 2, 3, 7, or 8	Account Code- including, *Fund *Project *Program/ Function Codes

Employment of Professional and/or Service Personnel into Newly Funded Positions

SS Number	Name (last, first)	Valid Credential	Endorsement/ Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	Annual Salary