

TO: Charles Heinlein, Deputy Superintendent of Schools
 FROM: Keith A. Butcher, Fayette County Schools Superintendent
 DATE: October 31, 2013 **REVISED**
 RE: Personnel Agenda

Your consideration and approval of the following personnel requests is appreciated for the **November 4, 2013** Fayette County Board of Education meeting.

**Professional Personnel Agenda
 November 4, 2013**

EMPLOYMENT OF PROFESSIONAL PERSONNEL (first time WVDE applicants *ONLY*)

Social Security Number	Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Fingerprint Clearance Date	Employment Effective Date	County Use

EMPLOYMENT OF PROFESSIONAL PERSONNEL (persons who hold or previously held WVDE credentials)

Social Security Number	Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	County Use

EMPLOYMENT OF PROFESSIONAL PERSONNEL (persons not requiring WVDE credentials)

Social Security Number	Name (last, first)	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	County Use

**RE-EMPLOYMENT OF PROFESSIONAL PERSONNEL FROM PREFERRED RECALL FOR 2013-14
 (Posted Position Applied For)**

Social Security Number	Name	Valid Credential	Endorsement, Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	County Use

TRANSFER OF PROFESSIONAL PERSONNEL

Name (last, first)	Valid Credential Endorsement Area/s, Grade Range/s	Credential Expiration Date	From Current Location/Position/ Grade Range	To New Location/Position/ Grade Range	Transfer <i>Effective</i> Date	County Use
Deel, Ellen	Principal PK-AD	06.30.14	New River Elem, Itin Autism K-4	Fayetteville High, Grad Coach 7-12	<i>To be determined</i>	P047- 14

LEAVE REQUEST FOR PROFESSIONAL PERSONNEL

Social Security Number	Name (last, first)	Position/Location	Type of Leave	Effective Date

RESIGNATION/RETIREMENT OF PROFESSIONAL PERSONNEL

Name (last, first)	Position/Location	Reason	Date
Dalton, Jamie	Math Grade 6, Collins Middle	Resignation	11.06.13 (end of day)
Jones, Kathleen	Substitute Teacher, Fayette County Schools	Resignation	10.30.13

EMPLOYMENT OF GENERAL SHORT AND/OR LONG-TERM SUBSTITUTE PROFESSIONAL PERSONNEL
(first time WVDE applicants ***ONLY***)

Name (last, first)	Valid Professional Certificate (Check if appropriate)	Valid Short- Term Permit (Check if appropriate)	Valid Long- Term Permit (Check if appropriate)	Valid Credential Endorsement Area(s)/ Grade/Range(s)	Valid Credential Expiration Date	Fingerprint Clearance Date	County Use
Crookshanks, Phillip			<i>Pending approval of LT Sub Permit</i>			10.30.13	
Stetson, Jennifer			<i>Pending approval of LT Sub Permit</i>			10.18.13	

EMPLOYMENT OF GENERAL SHORT AND/OR LONG-TERM SUBSTITUTE PROFESSIONAL PERSONNEL
(persons who hold or previously held WVDE credentials)

Social Security Number	Name (last, first)	Valid Professional Certificate (Check if appropriate)	Valid Short- Term Permit (Check if appropriate)	Valid Long- Term Permit (Check if appropriate)	Valid Credential Endorsement Area(s)/ Grade/Range(s)	Valid Credential Expiration Date	County Use

EMPLOYMENT OF PROFESSIONAL PERSONNEL FOR MENTOR PROGRAM

	Name (last, first)	Position	Employment Effective Date	Valid Teaching Credential	Valid Authorization	Valid Credential Expiration Date	County Use
	Martin, Andrea M.	Mentor for Carolyn DeVenney PreK Special Needs Ansted Elem, M016-14	11.04.13	✓		Permanent	
	Crist, Barry	Mentor for Walter Raines, III Assistant Principal 9-12 Oak Hill High, M022-14	11.04.13	✓		Permanent	
	Crist, Barry	Mentor for Cynthia Hedrick Assistant Principal 6-12 Valley High, M023-14	11.04.13	✓		Permanent	
	Learmonth, Carol	Mentor for Amy B. White Business Education 7-12 Fayetteville High, M027-14	11.04.13	✓		Permanent	

EMPLOYMENT OF EXTRA-CURRICULAR/EXTRA-DUTY PERSONNEL

	Name (last, first)	Position/Location	Employment Effective Date	Valid Teaching/ Admin. Credential (Check if appropriate)	Valid Authorization (Check if appropriate)	Valid Credential Expiration Date	Funding Source
	Coleman, Rhonda	Saturday School Fayetteville High PX037-14	2013-14	✓			
	Gibson, Myrrl	Supervisory Aide II/Bus Aide Tiger Cub Pride After School Program Rosedale Elem 3:30p – 5:45p (approx.) Mon, Tues, Wed SX013-14	2013-2014				
	Hammonds, John F.	Head Girls Basketball Coach Valley High X099-14	2013-2014	✓		Permanent	
	Harper, Matthew P.	Head Girls Basketball Coach Midland Trail High X100-14	2013-2014	✓		06.30.15	
	Minor, Darin E.	Auxiliary SSAC Assistant Middle Boys Basketball Coach Ansted Middle TAC018-14	2013-2014		✓	06.30.14	

RESIGNATION OF EXTRA-CURRICULAR/EXTRA-DUTY PERSONNEL

	Name (last, first)	Position/Location	Effective Date
	Minter, Jeffrey F.	Assistant Girls Basketball Coach, Valley High	11.01.13

SERVICE PERSONNEL AGENDA

November 4, 2013

Re-Employment of Service Personnel from 2013-2014 Preferred Recall List (posted position applied for)

	Name (last, first)	Position/Location	Work Hours (approx.)	Effective Date	Certification

Employment of Service Personnel

	Name (last, first)	Position/Location	Work Hours (approx.)	Effective Date	Certification
	Whittington, Amy	Secretary II/Accountant II Collins Middle Pay Grade E, 210 Days S062-14	6:30a – 2:30p	11.04.13	
	Estep, James D.	Custodian I Collins Middle Pay Grade A, 220 Days S076-14	11:30a – 7:30p	11.04.13	
	Brumfield, Amber	Itinerant Special Education Supervisory Aide III/Bus Aide (half-time) Valley Elementary Pay Grade D, 200 Days S079-14	12:30p – 4:00p	11.04.13	

Transfer of Service Personnel

	Name (last, first)	From	To	Work Hours (approx.)	Effective Date	Certification
	Mills, John	Bus Operator – Bus #980 Oak Hill High Pay Grade D, 200 Days 5:30a-8:30a/1:30p-4:30p (approx.)	Bus Operator – Bus #1285 <i>(during duration of absence of regular bus operator who will be out 20 or more days)</i> Oak Hill High Pay Grade D, 200 Days S077-14	5:30a – 8:30a 1:30p – 4:30p	11.12.13	
	Armstrong, Elizabeth	Custodian I Gauley Bridge Elem/Rosedale Elem Pay Grade A, 230 Days 4:30a-8:30a GBE/2:30p-6:30p RES (approx.)	Cook I Oak Hill High Pay Grade A, 200 Days S078-14	5:00a – 1:00p	11.05.13	
	Murry, Edward	Custodian I Valley Elem/Valley High Pay Grade A, 235 Days VES: 2p -5:30p/VHS: 6:30p- 10p (approx.)	Custodian I Valley High Pay Grade A, 235 Days S080-14	2:00p – 10:00p	11.12.13	

Termination of Service Personnel

Social Security Number	Name (last, first)	Position/Location	Date

Retirement/Resignation of Service Personnel

Social Security Number	Name (last, first)	Position/Location	Reason	Date

Recommended Employment of Substitute Service Personnel Effective 2013-2014

	Name (last, first)	Classification(s)
	Fisher, Tina	Bus Operator
	Minear, Stephen	Bus Operator

Recommended Removal of Substitute Service Personnel

	Name (last, first)	Classification(s)	Effective Date
	Workman, Eric	Custodian	10.21.13
	Hatfield-Puckett, Eva	Aide	10.21.13

Leave Request for Service Personnel

	Name (last, first)	Position/Location	Type of Leave	Effective Date
	Roberts, Kathy	Itinerant Special Education Supervisory Aide III/Bus Aide Fayetteville Elem	Medical Leave with pay until leave is exhausted, then without pay	10.24.13 – 11.07.13 (approximately)
	Gibson, Darlene	Supervisory Kindergarten Aide II Fayetteville Elem	WV Parental Leave with pay until leave is exhausted, then without pay	10.21.13 – 11.29.13

***Corrections to Minutes/Agenda/Personnel Action**

Board Agenda	Personnel Action:					
RESIGNATION/RETIREMENT OF SERVICE PERSONNEL						
	EMPLOYEE	POSITION/LOCATION	REASON	DATE		EFFECTIVE DATE
					<i>Should have been</i>	

Initial Request for Approval to add a New Professional and/or Service Position within the County School System

Position Code	Title of Position	Assignment Location	Grade Level Served	Number of Days Employed	Anticipated Start Date	Estimated Annual Salary	Funding Source Code- 1 State aid 2 State Grant 3 Federal Grant 4 County Funds 6 RESA 7 Donations 8 Other Sources	Specific Funding Source if indicate Source Codes 2, 3, 7, or 8	Account Code- including, *Fund *Project *Program/ Function Codes

Employment of Professional and/or Service Personnel into Newly Funded Positions

SS Number	Name (last, first)	Valid Credential	Endorsement/ Grade Range	Credential Expiration Date	Assigned Location, Position, Grade Range	Employment Effective Date	Annual Salary