

STATE OF WEST VIRGINIA  
 COUNTY OF FAYETTE, TO-WIT:

The Board of Education of the County of Fayette, West Virginia, met in special session at 5:00 p.m. on Tuesday, October 3, 2017, at Midland Trail High School, Hico, West Virginia, to conduct a meeting with local school improvement councils. Board members and Central Office personnel present were:

Steve Bush	President
Pat Gray	Vice-President
Steve Slockett	Members
Patsy Holliday	
Darrin McGuffin	
Terry George	Superintendent
Gary Hough	Associate Superintendent

CALL TO ORDER:

Mr. Bush called the meeting to order following with the Pledge of Allegiance led by Mr. Bush. It was noted that all 5 board members were present.

**10-03-17-1000                    Recognitions and Reports**

**1020    School Presentations:**

Board members met with Local School Improvement Councils from Fayette Institute of Technology, Ansted Elementary, Divide Elementary, Ansted Middle, and Midland Trail High. Twenty minutes was allotted per school.

*Oral presentations were given regarding the following questions:*

1. Using the results from current data, provide an overview of your school's strengths and weaknesses?
2. Discuss/explain what strategies are being used school-wide to address improvement? (FYS, Martin Consulting, STAR, PBIS, etc.)
3. Discuss discipline data and progress being made since the implementation of the PBIS?
4. Highlight best practice from the previous three questions?

*The following information was submitted in writing by each school: (See Attachments)*

1. Copy of the school mission statement and goals
2. Basic information (total current enrollment; number of enrolled students by grade; split grades; number of administrators, teachers, aides, secretaries, cooks, and custodians)
3. School plan for implementing WVBE Policy 4373: *Expected Behavior in Safe and Supportive Schools* (FCBOE Policy E-2), including measures to teach the identified behavior standards.

**10-03-17-9000**

**Future Meetings:**

Date	Purpose	Location
10/10/17 at 6:00 p.m.	Regular Meeting	Board of Education Office
10/11/17 at 5:30 p.m.	Special Meeting for Lease Purchase Loan	Board of Education Office
10/17/17 at 5:00 p.m.	Regional LSIC Meeting Valley Area Schools	Valley High School
10/24/17 at 6:00 p.m.	Regular Meeting	Board of Education Office

**Adjournment:**

The meeting adjourned at approximately 7:16 p.m. upon motion by Mr. Gray, second by Mr. McGuffin, carried 5-0.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary/Superintendent

# **Fayette Institute of Technology**

## **Core Belief**

FIT can meet the needs of the communities we service by providing appropriate educational opportunities and training to allow citizens of all ages to be employed in today's workforce.

## **Mission Statement**

Assist individuals in preparing for, becoming employed in, and advancing the skills required for their career choice.

## **Goal**

The Goal of F.I.T. is to maintain the high level of achievement we have operated at for the past few years. We continue to update our programs to fit the evolving job market. Our school wide advisory council helps with these decisions and changes.

## **Fayette Institute of Technology**

### **Enrollment**

Juniors – 296

Seniors – 221

JROTC – 127

Total – 644

Faculty/Staff

Administrators – 2

Teachers – 24

Secretaries – 3

Custodians – 2

### **WVBE Policy 4373**

At F.I.T. the behavioral issues are primarily corrected through the Simulated Workplace procedures in the classroom. Student responsibilities and positions within their classroom company are largely based off behavior and initiative. Promotions within the company as well as demotions take place when warranted.

Identified Behavior Standards are seamlessly tied in with the teaching of what is expected in the real-world workplace.

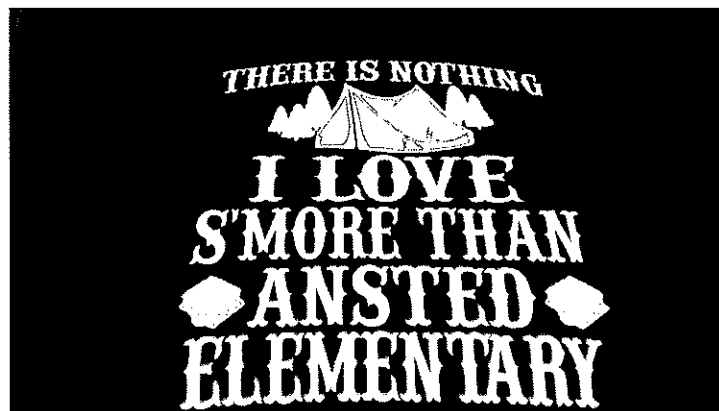
On the rare occasion a Disciplinary issue comes to the office, Policy 4373 (County Policy E-2) is the guideline followed for corrective action.

**Ansted Elementary School  
27 School Street  
P.O. Box 609  
Oak Hill, West Virginia 25812  
304-658-5961**



**Marchelle Bowling  
Principal**

**Sarah Probst  
Secretary**



### **Ansted Elementary Mission Statement**

The mission of Ansted Elementary School is to provide a positive learning environment that empowers every student to thrive in an ever-changing future.

### **Core Beliefs**

- \*All children must be provided a safe, secure, nurturing environment where all individuals are treated with respect.
- \*All children can learn.
- \*Parental involvement is essential.
- \*Highly qualified personnel, strong leadership, and adequately staffed facilities are required.

## Goals

1. During the 2017-2018 school year, Ansted Elementary School, will improve math scores so that every individual classroom teacher's score will increase by 10% from BOY to EOY by May 2018 as measured by STAR.
2. During the 2017-2018 school year, Ansted Elementary School, will improve reading scores so that every individual classroom teacher's score will increase by 10% from BOY to EOY by May 2018 as measured by STAR.
3. During the 2017-2018 school year, Ansted Elementary School, will improve in the implementation of PBIS. We will increase the Tiered Fidelity Inventory (TFI) score of 17/30-51% by creating an action plan to identify and work on low PBIS standards school wide.

**Basic Information: Total Enrollment: 207**

Students Per Grade/ Class:	
Pre-K: 16	Kindergarten- 20
First Grade: 26	Second Grade: 42
Third Grade: 23	Split 3/ 4 : 8/ 13
Fourth Grade: 24	Fifth Grade: 35

Enrollment of AES Staff	
Administration: 1 Principal	Secretary: 1
Cooks: 2	Custodians: 2 (1 day/ 1 night)
Pre-K: 1 with Aide: 1	Kindergarten: 1 with Aide: 1
First: 2	Second: 2
Third: 1	Split Third/ Fourth: 1
Fourth: 1	Fifth: 2
Special Education: 1	Specials: 3 ( ½ art, ½ gym, music)
Title I Teachers: 2	

**Facility Needs**

- ❖ Two-way intercom in each room for emergencies
- ❖ Replace coal furnace---Coal dust is an issue with technology/kitchen/health
- ❖ Safe Schools Entrance
- ❖ Proper Fire Escape from Room 1
- ❖ Privacy Walls between urinals
- ❖ Step up for urinals for easy access for Pre-K students

**School plan for implementing WVBE Policy 4373:  
Expected Behavior in Safe and Supportive Schools  
(Local Board Policy E-2), including measures to teach  
the identified behavior standards:**

Policy 4373 was presented during the Ansted Elementary School's opening professional development of PBIS. All staff was reminded/ taught of our AES PBIS matrix that identifies specific school areas and what should be shown to Be Respectful, Be Responsible, and Be Safe Patriot at Ansted Elementary. After training session, we had a time of question/ answer to ensure PBIS understanding.

During the PBIS time we aligned our PBIS criteria to match our new 9 week grading system and reward programs. Our PBIS team determined to have two PBIS incentives per nine weeks. Students who exhibit the respectful, responsible, and safe expectations throughout each four and a half weeks will be invited to attend the PBIS incentive. Students who did not align with expectations will go to a re- teach session to review areas that were missed.

Our first PBIS incentive was the STEM bubble activity where we partnered with the WVU Extension Office for the Bubble activity as well as lesson plans to follow the STEM initiative within each classroom. All students were allowed to attend to gain understanding of the incentives. Our next incentive will be the NED show.

Each PBIS team meeting we will review Attendance and Discipline data. Reviewing the data, we will be able to notice trends in discipline and allow for reteach opportunities school wide. After each PBIS team meeting the team presents back to the staff with any information to build all in understanding of PBIS program. We are looking forward in showing progress of the PBIS program throughout the year.



# ***DIVIDE ELEMENTARY SCHOOL***

***2017-18***

## **SCHOOL MISSION STATEMENT**

Divide Elementary will provide educational excellence for all students.

## **CORE BELIEFS**

We believe.....

1. In placing *safety* at the forefront of educational excellence
2. In *helping* one another to achieve educational excellence
3. In achieving educational excellence with *integrity*
4. *Technology* is essential in the achievement of educational excellence

## **GOALS**

***Goal 1.*** Improve ELA scores so that every individual classroom teacher's score will increase by 10% from BOY to EOY by May 2018 as measured by STAR.

***Goal 2.*** Improve MATH scores so that every individual classroom teacher's score will increase by 10% from BOY to EOY by May 2018 as measured by STAR.

# Divide Elementary School

2017 - 2018

1) **NUMBER OF GRADES:** 7 (PreK, Kindergarten, First, Second, Third, Fourth, Fifth)

2) **NUMBER OF STUDENTS PER GRADE:**

PreK	16	Second	31	Fifth	33
Kdg	38	Third	35		
First	33	Fourth	37		

3) **TOTAL ENROLLMENT:** 226

4) **SPLIT GRADES:** 1

5) **NUMBER OF TEACHERS:** 18

**AIDES:** 6

PreK Heather Blankenship (16)

Kdg Pam Ennis (18)  
Patricia Sebert (20)

First Lisa Andrews (16)  
Allison Russell (17)

Second Shelia Hutchison (15)  
Terri Keeney (16)

Third Lorena Lanham (18)  
Sheila Moore (17)

Fourth Cheryl Smailes (27)  
Daniell Blake (10)

Fifth Jeanette Redden (25)  
Danielle Blake (8)

Sp. Ed. Valerie Whitt (3)  
Sp. Ed. Carolyn DeVenney

Art Christy Gill  
PE William Boyd (Wed. & Fri.)  
Music Rebecca Ball (Tues. & Thurs.)

Speech Jody Frantz  
Counselor Jordan Wright (Mon. & Thurs.)

PreK Karen Lively

Kdg Kathy Blevins

Kdg Candy O'Dell

Sp. Ed. Marie Harris

Sp. Ed. Billie Lindenhoker

Secretary Pamela Boles

Custodians Michael Sharp

Tina Moore

Cooks Marla Carte

Dolly Brown

- 6) **NUMBER OF COOKS:** 2 Full Time
- 7) **NUMBER OF CUSTODIANS:** 2
- 8) **NUMBER OF SECRETARIES:** 1
- 9) **NUMBER OF COMPUTERS:**
- |           |                                    |
|-----------|------------------------------------|
| <u>54</u> | Desktops (25 New Monitors Added)   |
| <u>19</u> | Laptops for Teachers               |
|           | Mobile Lab <u>29 Laptops</u>       |
|           | Mobile Lab <u>32 Small Labtops</u> |
|           | Lunch Program <u>1 Laptop</u>      |
|           | Epson Smartboard                   |
|           | Promethean Board                   |
- 10) **NUMBER OF INDIVIDUAL CLASSROOMS W/COMPUTERS:** 14

# LSIC ANNUAL PRODUCTIVE AND SAFE SCHOOLS REPORT

School: **Divide Elementary**

Date: **October 3, 2017**

Pursuant to HB 4368 (2008) and WV Code 18-5A-2, each Local School Improvement Council annually shall develop and deliver a report to the county board of education on productive and safe schools.

NOTE: Student disciplinary records are subject to the Family Educational Rights and Privacy Act (FERPA). Accordingly, no personally identifiable information regarding students may be disclosed to the LSIC as a whole in preparing the report described herein.

1. Describe how instruction is provided for students who have been:
  - a. excluded from class. **Students may be placed in an alternate classroom or sent to the office.**
  - b. suspended from school. **Parents are notified of the suspension and parents may pick up the student's work for the duration of the suspension. Students returning from suspension are required to return all assignments. Homebound services are provided.**
  - c. expelled. **Presently we do not have an alternative setting.**
2. Describe the alternative settings available for students. **No alternative setting in place.**
3. Describe how the in-school suspension program is used. If one is not present, are there future plans to implement one? **We are currently unable to provide in-school suspension. In the future, we would welcome the opportunity to utilize in-school suspensions as an alternative to suspension. In-school suspension would be beneficial to students as it provides an opportunity for behavior adjustments inside the school setting.**
4. Describe any preventive discipline or student involvement programs that are in place. **Divide Elementary uses the following programs: PBIS (Positive Behavior Intervention Support), 4-H, Boy Scouts, CREW, CyberBullying Lessons, Organ Wise guys, Tar Wars, Character Education – Responsibility/Punctuality/ Honesty/ Kindness/Valuing Others' Feelings/Self-Discipline/Respect/Self-Control**
5. Describe what the school has done to promote anti-bullying and prevent harassment. **The following anti-bullying programs are used: No Bullying , Get Real About Violence Skills to promote anti-bullying/harassment include: Teasing, Uniqueness, Respect, Belonging, Bullying, Learning Differences, Using "I" Statements, Cyber Bullying Lessons, Good Character Award, School-Wide Incentives, Counselor Small Groups Sessions , PBIS, Drug Awareness Week**

6. In the event of a crisis, what procedures are in place to communicate and coordinate with local emergency service agencies? **All teachers have at their disposal a copy of the Crisis Intervention Plan & School Emergency Procedures. Specific individuals have been designated to contact the appropriate emergency service agencies. Drills are held for evacuation and shelter.**
  
7. Does the school have a discipline plan/code in place? In what manner has the plan/code been discussed with students, staff and parents? **All students are given a copy of the Fayette County Student Code of Conduct to take home to their parents/guardians. The Student/Parent Contract must be signed by the parents/guardians and students and then returned to the school. Teachers also discuss the policies, rules, and regulations with the students in the classrooms and with parents during yearly open house days prior to the instructional term. PBIS is being implemented school-wide.**
  
8. Describe how the LSIC has analyzed school discipline data. What action steps have been taken to identify meaningful consequences and improve student behaviors and school culture? **Discipline summary provided to LSIC. Discussions held in faculty, PTO, and collaborative team meetings. A School Climate Survey is completed yearly by the staff, parents, and students. Results are used to target areas of weakness and development of an action plan.**
  
9. When did the LSIC conduct its annual meeting to engage parents, students, school employees and other interested parties in a positive and interactive dialogue regarding effective discipline policies? Provide the agenda (if applicable) and describe the comments received. **LSIC Meetings: August 31, 2017,  
Open House - August 10, 2017**
  
10. How does the LSIC know the discipline code is enforced fairly and consistently? If the LSIC determines that student discipline is not enforced fairly and consistently, it shall transmit that determination in writing, along with supporting information, to the county superintendent of schools. **Review of discipline summary report and discussions with faculty, LSIC members, and PTO meetings.**

Principal Alex Kord

LSIC Member:

Shameka J. Biles  
Tom Allen  
Amber Welles  
W. Josh Hicks

Karen Lively  
Lorene Callahan  
Carolyn DeWenney  
Lisa Andrews

# Ansted Middle School

## Core Beliefs

1. A school culture that promotes cooperation and collaboration relationships that is conducive to learning for all.
2. All students can maximize their learning potential given appropriate resources, instruction, and time.
3. A rigorous standards-based curriculum is essential for student growth.
4. Highly qualified personnel and strong leadership fosters relationships that are conducive to success.
5. A safe and secure environment that provides for the physical and emotional safety of all individuals is imperative.

## Always Motivating Success

### Goals

- Increase student achievement in ELA and Math as measured by the GSA
- Increase student attendance rate
- To increase leadership opportunities of students throughout the school and community.

### Basic Information

Total current enrollment:	245	Number of Administrators	1
By grade:		Number of Teachers	17
5 <sup>th</sup> Grade	2	Number of Aides	5
6 <sup>th</sup> Grade	72	Number of Secretaries	1
7 <sup>th</sup> Grade	76	Number of Cooks	3
8 <sup>th</sup> Grade	95	Number of Custodians	2

WVBE Policy 4373 and FCBOE Policy E-2 is reviewed with all students at the beginning of the school year in the student's homeroom class. Students and parents sign that they have received the Expected Behaviors Manual. School wide expected behaviors are modeled and rewarded daily.

## ANSTED MIDDLE SCHOOL SCHOOLWIDE EXPECTED BEHAVIORS

	<b>BUS</b>	<b>CLASSROOM</b>	<b>HALL</b>	<b>GYM/FIELD</b>	<b>CAFETERIA</b>
<b>Respect</b>	Follow the rules of the driver	Follow Directions  Be courteous	Keep hands to yourself	Take care of equipment	Respect the food
	Stay in your seat & keep hands to yourself	Follow Dress Code	Use inside of voices	Throw away trash	Be nice to the Adults
	Keep the bus and your surrounding area clean	Education process is your job  Opinions and ideas	Walk on the right hand side	Wait your turn	Clean up around yourself
<b>Responsible</b>	Follow the rules of the bus driver	Be Prepared	Pick up trash	Follow all safety rules	Make sure area is clean before exiting
	Follow appropriate actions	Be on time	Get to class on time	Put away and equipment	Stay seated
	Follow all rules posted by the bus driver	Have agenda everyday  Make sure you have appropriate behaviors	Follow locker schedule  Pick up trash if you see it	Clean up and pick up trash	Follow all Rules
<b>Engage</b>	Stay alert and aware at all times	Stay on task	Keep the area clean	Know where to be and when to be there	
	Help out when necessary	Ready to follow directions and procedures	Stay aware of your surroundings	Participate in activities	Be aware of your surroundings
	Follow all Rules	Participate in class  Be receptive	Follow the bell schedule	Listen and be aware of your surroundings	Lights out, mouths closed
					Be social with your peers

## MTHS CORE BELIEFS

1. All students can learn given the appropriate resources and instruction.
2. Schools must deliver a prioritized standards-based curriculum.
3. Instruction should be monitored and data gathered to ensure that high quality, research-based instruction is taking place in ALL classrooms.

## MTHS MISSION STATEMENT

It is the mission of MTHS community to provide a safe, learning environment to all students, with the best possible opportunity to acquire 21<sup>st</sup> century skills and knowledge, develop intellectual skills, and formulate positive attitudes and values that are essential for productive citizenship in a democratic society:

*“On the TR<sup>2</sup> AII to a better me!”*

## Midland Trail High School Goals

1. Student Achievement – Midland Trail students and staff will work collaboratively to improve math and English proficiency by 10%.
2. PBIS – Midland Trail will continue to focus on decreasing inappropriate student behavior by using PBIS intervention with a target goal of 10%.
3. School Culture – Midland Trail will continue to develop a school culture that promotes academic and social growth.



# Midland Trail High School

## Total Current Enrollment

326

### Number of Students:

9<sup>th</sup> Grade – 93

10<sup>th</sup> Grade – 75

11<sup>th</sup> Grade – 83

12<sup>th</sup> Grade – 75

### Staff:

Administrators – 2

Teachers – 22

Counselors – 1

Aides – 1

Secretaries – 2

Cooks – 2.5

Custodians - 3

## Midland Trail High School

### Expected Behavior in Safe and Supportive Schools

Midland Trail High School implements a school wide Positive Behavior and Intervention Support program that focuses on expected behaviors centered around our motto **“On the TRAIL to a better me”**. The program is designed to teach and reinforce appropriate behaviors both in and out of the classroom.

We also review the expected standards and student behaviors at the beginning of the year. Teachers conduct “classroom informational lessons” that cover various school policies and more specifically FCBOE Policy E2 which covers Expected Behavior in Safe and Supported Schools. This review is done by each teacher and students are made aware of how a positive school climate can foster learning and personal – social development. (Teacher Policy Sheet – in packet)

# MTHS Stamp System 2017 – 2018 LSIC Presentation

On the TRAIL to a better me.

T – timely

R – Respect & Responsibility

A – Attitude

I - Integrity

L – Learning

- Each student receives an agenda book which will be used to collect stamps for meeting focus targets and displaying exceptional behavior, displays of high integrity, or higher learning.
- Daily, students should have their agenda books on their desks and open to the current date so that stamps can be given.
- Each Friday, during seatwork or bellringers, agenda books will be stamped according to our school wide focus, which will start with focusing on the “T” in “T.R.A.I.L.”
  1. Perfect attendance for the week
  2. No tardies for the week
  3. No bathroom passes for the week
- ONE stamp for each focus they meet.
- These targets were chosen based upon data from last year and will evolve as the year progresses.
- Votech students will receive DOUBLE the number of stamps for our focus targets ONLY, since they are only here half a day.
- Stamps are also given as teachers see exceptional higher levels of the other letters in “TRAIL”. For example, the girls stopping in the hallway for the pledge of allegiance. A student that is on the ball and nailing every answer in class. A student that has shown great improvement.
- Stamps are a reward and should be earned. Stamps are a method to assist us in improving and reinforcing the behaviors that we WANT.
- Some stamps rewards are at the teacher’s discretion and will be noted as such on the stamp chart. Meaning, if a student has enough stamps to drop the lowest grade, that doesn’t mean you have to comply. It is your choice if you participate in that reward in your classroom.

Teacher's Name \_\_\_\_\_

Date \_\_\_\_\_

By signing below I agree that the following policies were discussed and/or I received the following items during advisor on the first day of school.

- Signing Out/Leaving School Grounds and Evening Dismissal
- Tardy Policy
- Tobacco Policy
- Attendance Policy
- Dress Code
- Expected Behaviors (should return sheet out of back)
- Student Yellow Emergency Cards (should return)
- Student Calendar
- Student Residency Form (should return)
- Cell phone policy
- Student Handbook
- Student Drug Testing Policy (consent form returned)
- Home Language Survey (should return, freshman & new students)
- Attendance Directive (should return)
- Evening Dismissal

Student Confirmation Signature

1. \_\_\_\_\_
2. \_\_\_\_\_
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