PLEASE POST  VACANCY NOTICE

September 6, 2012

Secondary Level School-Based Transition Coordinators

PROFESSIONAL Positions

<table>
<thead>
<tr>
<th>Job Number</th>
<th>Location</th>
<th># of Positions</th>
</tr>
</thead>
<tbody>
<tr>
<td>PX007-13</td>
<td>Ansted Middle 6-8</td>
<td>1</td>
</tr>
</tbody>
</table>

EMPLOYMENT TERM
200 day School Term effective 2012-2013

SALARY
Regular salary plus supplement issued at year’s end based on number of special education students enrolled as per December 2012 Federal Child Count (Supplement Schedule: 1-25 students = $1200; 26-50 students = $1500; 51-75 students = $1800; 76+ students = $2100)

REPORTS TO
Special Education Director

QUALIFICATIONS
- **Required**: Masters Degree in special education, minimum of five years successful special education classroom experience at the middle or high school level
- **Preferred**: Previous experience in case managing duties as school level

RESPONSIBILITIES
- Oversee timely and accurate completion of special education processes and corresponding documentation related to evaluation/re-evaluation process, Individualized Education Programs (IEPs), and Secondary Transition (e.g., Summary of Performance, Exit Surveys, One Year Follow Up Surveys)
- Maintain accurate special education records
- Oversee accurate maintenance of school’s special education teacher caseloads
- Revise and submit updated, accurate Special Education Teacher Rosters as requested by Special Education Department
- Serve as liaison between Fayette County Schools and various agencies responsible for participating in IEP transition activities and services (e.g., DHHR)
- Facilitate and coordinate administration of Career Scope evaluations and other transition assessments for identified students with disabilities
- Facilitate communication among school’s general education and special education staff relevant to special education caseloads, scheduling of EC/IEP team meetings, and any other required meetings and activities pertaining to students’ special education
- Serve on the school’s Dropout Prevention Team/Committee
- Attend quarterly professional development related to Secondary Transition (Note: Substitutes will be provided if conducted on instructional days)
- Maintain records for students served in Outside School Environment (IOSE) and/ or Alternative School placements
- Communicate effectively with Special Education Department and building principal/assistant principal regarding special education processes and procedures

SEND LETTER OF APPLICATION TO:
Margaret M. Pennington, Personnel Director
Fayette County Board of Education, 111 Fayette Avenue, Fayetteville, WV 25840

APPLICATION DEADLINE  SEPTEMBER 14, 2012...4:00 PM
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VACANCY NOTICE

September 6, 2012

Before/After School Tutoring
Instructional Supports for Students in Grade 3 to Achieve Critical Skills

PROFESSIONAL Positions

Before/After School Tutoring 15 Teachers of Extended Day

<table>
<thead>
<tr>
<th>Job Number</th>
<th>Location</th>
<th># of Positions</th>
</tr>
</thead>
<tbody>
<tr>
<td>PX019-13</td>
<td>Ansted Elementary</td>
<td>one (1)</td>
</tr>
<tr>
<td>PX020-13</td>
<td>Ansted Elementary</td>
<td>one (1)</td>
</tr>
<tr>
<td>PX022-13</td>
<td>Fayetteville Elementary</td>
<td>one (1)</td>
</tr>
<tr>
<td>PX023-13</td>
<td>Fayetteville Elementary</td>
<td>one (1)</td>
</tr>
<tr>
<td>PX026-13</td>
<td>Meadow Bridge Elementary</td>
<td>one (1)</td>
</tr>
<tr>
<td>PX027-13</td>
<td>Mount Hope Elementary</td>
<td>one (1)</td>
</tr>
<tr>
<td>PX028-13</td>
<td>Mount Hope Elementary</td>
<td>one (1)</td>
</tr>
<tr>
<td>PX031-13</td>
<td>Rosedale Elementary</td>
<td>one (1)</td>
</tr>
<tr>
<td>PX032-13</td>
<td>Valley Elementary</td>
<td>one (1)</td>
</tr>
<tr>
<td>PX033-13</td>
<td>Valley Elementary</td>
<td>one (1)</td>
</tr>
</tbody>
</table>

EMPLOYMENT TERM
Oct 8, 2012 – May 9, 2013
1 hour and 15 minutes per day, 4 days per week, per teacher (includes one hour of student instruction and 15 minutes for data entry)
Total of five (5) hours per week

BEGINNING TIME
Based on school’s bell schedule

SALARY
$25.00 per hour

REPORT TO
Principal

MINIMUM REQUIREMENTS
- Certification in Elementary Education
- Knowledge of assessments and intervention strategies
- Current employment at each respective elementary school preferred

JOB DESCRIPTION
- Attend county-led planning meeting(s)
- Develop lessons plans to address identified needs
- Provide the intervention curriculum in reading/math
- Provide reading/math assistance
- Complete and submit required student progress reports
- Maintain accurate records
- Enter intervention data into WVEIS on the Web (WOW)
- Communicate student progress to parents

Submit Letter of Application with certification, years of teaching experience, and extended-day tutoring experience to:

Margaret M. Pennington, Personnel Director
Fayette County Board of Education, 111 Fayette Avenue, Fayetteville, WV 25840

APPLICATION DEADLINE _ SEPTEMBER 14, 2012...4:00 PM

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VACANCY NOTICE

September 6, 2012

Building Level Coordinator
Elementary School

PROFESSIONAL Positions

<table>
<thead>
<tr>
<th>Job Number</th>
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<th># of Positions</th>
</tr>
</thead>
<tbody>
<tr>
<td>PX034-13</td>
<td>Divide Elementary</td>
<td>1</td>
</tr>
<tr>
<td>PX035-13</td>
<td>Gatewood Elementary</td>
<td>1</td>
</tr>
</tbody>
</table>

EMPLOYMENT TERM

QUALIFICATIONS
Must be current professional at the building with a valid teaching certificate

SALARY
$1,000 yearly

REPORT TO
School principal and county testing coordinator

RESPONSIBILITIES. . .

- Serve as primary contact for all tests conducted for WV-MAP
- Attend ALL required training for WV-MAP
- Provide or assist with the required trainings for school level personnel
- Pick up (unless delivered by van) and return all testing materials to the central office
- Schedule students for all assessments including: NAEP; WESTEST2; Writing Assessment;
- Distribute and collect all testing materials in the assigned building during the testing windows
- Organize all areas of assessment as required by the building principal

SEND LETTER OF APPLICATION TO:

Margaret M. Pennington
Personnel Director
Fayette County Board of Education
111 Fayette Avenue
Fayetteville, WV  25840

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VACANCY NOTICE

September 8, 2011

Supervisory Speech Pathologist

PROFESSIONAL Positions

<table>
<thead>
<tr>
<th>Supervisory Speech Language Pathologist</th>
</tr>
</thead>
<tbody>
<tr>
<td>Job Number</td>
</tr>
<tr>
<td>PX036-13</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>JOB DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Provide the minimum specified level of supervision to a speech assistant. Represent the speech-language pathology team in all collaborative, professional, IEP, interagency meetings, correspondence and reports.</td>
</tr>
<tr>
<td>2. Maintain documentation of training and supervision of the speech assistant. Coordinate ongoing training to the speech assistant on the job. Conduct diagnostic evaluations, assessments, or appraisals and interpret obtained data in evaluations.</td>
</tr>
<tr>
<td>3. Inform families about the level (professional vs. support personnel), frequency, and duration of services as well as supervision. Review and sign all progress notes prepared by the speech assistant.</td>
</tr>
<tr>
<td>4. Make all clinical decisions, including determining student selection for the inclusion/exclusion in the caseload, and dismissing students from therapy. Discuss the case with or refer the student to other professionals.</td>
</tr>
<tr>
<td>5. Communicate with students and family members about the diagnosis, prognosis, and IEP. Participate in the development of the IEP or make modifications prior to or during implementation as appropriate. Review each IEP with assistant; participate in the development of the IEP. Ensure that the speech assistant only performs tasks within their scope of responsibility.</td>
</tr>
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</table>

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<tr>
<th>SUPERVISION REQUIREMENTS</th>
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<tbody>
<tr>
<td>• The minimum amount of supervision is at least 30% weekly during the first 90 workdays. (20% direct)</td>
</tr>
<tr>
<td>• Direct means on-site, in-view observation and guidance.</td>
</tr>
<tr>
<td>• Indirect supervision may include demonstration, record review, review and evaluation of audio or videotaped sessions, interactive television, and/or supervisory conference that may be conducted by telephone.</td>
</tr>
<tr>
<td>• The supervisor should review weekly data collected by the speech assistant.</td>
</tr>
<tr>
<td>• Supervision should provide information about the quality of the speech assistant’s performance of assigned tasks and should verify that therapy is limited to tasks specified within the speech assistant’s scope of responsibilities.</td>
</tr>
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<table>
<thead>
<tr>
<th>QUALIFICATIONS</th>
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<tbody>
<tr>
<td>Bachelors Degree in Speech, WV Guidelines for Supervisory Speech Therapist</td>
</tr>
</tbody>
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<tr>
<th>SALARY</th>
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<tbody>
<tr>
<td>Supplement of $120 per month through June 2013</td>
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